



Rhiannon Clements

Graphic Design student with a keen interest in technology, media, and digital communication.

404.989.2136

rhiannonc204@gmail.com

WORK EXPERIENCE

Office Assistant & Digital Marketing Intern (Oct 2022–Current)

Atlanta Trading Company • Kennesaw • GA

- Supporting office processes by maintaining & organizing records and information.
- Uploading and archiving invoice data with the usage of Microsoft Dynamics NAV
- Monitors, updates, and maintains the functionality of the company website.
- Creation of promotional material including flyers, Powerpoints, etc.

Freelance Graphic Designer (2019– Current)

- Working independently to complete graphic design commissions for clients.
- Responsibilities include: taking customer specifications and translating them into a completed product.
- Requires excellent customer service skills in order to fit customer needs.
- Marketing and advertising with the use of social media.

Cast Member / Disney College Program Internship (Spring 2019)

Walt Disney World • Lake Buena Vista • FL

- A member of the Quick Service Food & Beverage team in the Magic Kingdom Park. (Peco's Bill restaurant).
- Delivered daily guest service in Fortune 100 Company.
- Ensured guest satisfaction by delivering prompt, knowledgeable, and friendly service in a high volume environment.
- Part of a multi-functional team that served over 1000 guests daily.
- Worked with guests often who did not primarily speak English.

GFX Artist (2020–2021)

- Member of a team that makes digital trading cards for a popular, growing game. Team thus far has completed over 1000 cards.
- Created visually appealing trading cards that fit the game's dimension, size, and quality requirements drawings.
- Worked in a team of over 25 members in order to assure cards meet deadlines and other needs.

BFA (3.5 GPA)

Kennesaw
State University
Kennesaw, GA

Bachelor of Fine
Arts in Graphic
Communications

SOFTWARE

Photoshop
InDesign
Illustrator
After Effects
Premiere Pro
Lightroom
Google Docs
Microsoft Dynamics
NAV
Microsoft Excel
Microsoft Word

Online portfolio available at:
<https://www.rhiacd designs.com/>

