

Scholarship Committee  
By-Laws

Article I – Name

The name of this committee is the Scholarship Committee (SC)

Article II – Purpose

The purpose of the Scholarship Committee is to review, deliberate and match commendable scholarship recipients with available awards.

Article III – Members

1. The Scholarship Committee shall be a committee comprised of three tenure track faculty members elected by SOAAD in addition to the assistant dean who is an ex-officio member.
2. The membership and by-laws of the Scholarship Committee should be annually reaffirmed during the first spring meeting by simple majority vote.
3. The committee members will serve a two-year term.
4. The assistant dean is an ex officio member and is not eligible to vote.

Article IV – Scholarship Committee Chair

1. The Scholarship Committee shall be chaired by a tenured track faculty member elected by simple majority vote.
2. Elections of the Scholarship Committee chair will be held at the end of the current Chairs term and will be chosen from members who are serving in their first year.
3. The chair will serve for a one-year term.
4. The committee Chair shall announce dates of meetings at least one week prior to the meeting.
5. It is the Chair's responsibility to ensure that the meetings are conducted according to the by-laws.

Article V: Meetings

1. The Scholarship Committee should meet at least once during the spring semester during the regular academic year, additional meetings as necessary.