



## How to Start a New Semester or School Year the Right Way 2 Weeks to Go!



### Student Job Opportunity

Are you looking for a job this Fall? The Coles College Tutoring Center is currently hiring tutors for all courses we offer:

ACCT 2100, 2200, 3100

ECON 2100, 2200, 2300, 3300

FIN 3100

IS 2200, 3100

MGT 3200

Please send your cover letter and resume to Jillian Morris at [jmorr266@kennesaw.edu](mailto:jmorr266@kennesaw.edu).



### Virtual Reception Desk

The Coles College Advising Center is open virtually!

Students are now able to hop on a Microsoft Teams call to ask our student assistants general advising questions.

Virtual Reception Desk hours:

- Monday: 9am - 5pm
- Tuesday: 9am - 5pm
- Wednesday: 9am - 5pm
- Thursday: 9am - 5pm
- Friday: 9am - 5pm

Visit our [website](#) for more information and the link to the virtual reception desk!



### I've downloaded the Suitable app on my phone, do I need to do anything else?

Great! The mobile app is perfect for attending in-person events and provides a quick reference when you're away from your computer. However, while BUSA courses are offered remotely, using the web app will be most efficient. Bookmark [app.suitable.co](http://app.suitable.co) and start completing activities.

### Do I need to complete the "Coles 101(Optional)" badge for my BUSA course?

No, as the title suggests this badge is a completely optional opportunity to get to know more about Coles College while practicing using the app.

### How do I pass BUSA?

Students receive either an "S" for satisfactory or "U" for unsatisfactory at the conclusion of the term. Each BUSA course has five (5) experience sets with one (1) required and two (2) options activities. Those receiving an "S" completed all fifteen (15) activities correctly before the deadlines outlined in their syllabus on D2L.

### I have a full load this semester. Is it ok if I just knock out my BUSA activities in the last weeks of the term?

Absolutely not. While most of your course is self-paced, there are deadlines prior to the final deadline at the end of the term. Missing deadlines for these crucial activities may warrant an "unsatisfactory"/failing grade which would require a reattempt of the course in the future.

### Can I submit to my portfolio from the mobile app?

You can submit to the portfolio from the mobile app, however, to see the contents of your portfolio you must use the web app.

### Why can't my coach see my portfolio submission? I know I uploaded it.

It's likely marked private. Leave your submissions in the setting allowing public viewing.

### I attended an event yesterday but I haven't received credit. What happened?

Please allow 7 days for event (in-person or online) attendance and activity approval credit to post. If you are viewing activities through experience sets in your badge, select the "Completed" tab. Any activities highlighted yellow are pending.

### I submitted an activity over 7 days ago, yet have no credit. Why?

It was possibly denied. If so, you should have an email from Suitable (check your spam, too).

### When searching for activities, I can see activities that are not for my course/badge. Am I supposed to do those, too?

Only complete activities with your BUSA course number and avoid using the "Activities" tab. It's less confusing to search for activities that satisfy your badge through the "Achievements" tab.

### Who can help me with technical issues on the Flight Academy platform?

Always email [support@uitable.co](mailto:support@uitable.co) (not .com) for technical support. For specific questions about Flight Academy activities, join one of the weekly Flight Academy office hours held on Microsoft Teams (ask your instructor/coach for the link). If you have questions about your progress in the course, connect with your instructor/coach.

### Can I edit activities after I have submitted them?

Portfolio submissions may be edited, but you must "undo completion" for reflection activities.

### How can I check my completion progress?

Completion percentages are displayed on the "Achievements" tab (web app) or by selecting the star icon (mobile app). If you just completed an activity, be sure to refresh your app.



### Former Disney Executive Advises Students to Play the Long Game

As young people face an uncertain job market, a former Walt Disney Resorts executive recently offered words of encouragement to a group of Kennesaw State University students, reminding them of how important it is to "play the long game."

Read the full article [here!](#)



### Accounting Graduate Credits Involvement as Key to Success

Angie Jackson gained the foothold she wanted at Kennesaw State by keeping busy and taking advantage of opportunities during her undergraduate experience – and she did it with intense determination.

[Learn more](#) about Angie's experience and how you can get involved!



### Tips From a Career Advisor:

#### Finding Your Light: Tips for Videoconferencing / Video-Interviewing

**Go big:** Make sure to position your camera so you're facing a big light source. The best lighting is natural lighting, so if you can, set yourself up so you're facing a window. If you can't, try to face the biggest light source you can find to fill in the shadows on your face.

**Beware your background:** Your background can easily be distracting, so try to edit out clutter, especially around the frame of the camera. In Microsoft Teams, you can blur your background by clicking on the ellipses in the menu bar.

**Look at the camera:** Raise your laptop so the camera is at eye level and then center yourself in the middle of the frame with your eyes in the top third. Also, try to remember to look at the camera lens and not on the screen when you are talking.

### Take a Break Brain Teasers

Find the answer to this and many more brain teasers [here!](#)

**CRACK THE CODE**

342

273

165

853

264

**One Number is correct but wrongly placed**

**One Number is correct but wrongly placed**

**Two Numbers are correct and well placed.**

**Two Numbers are correct but wrongly placed.**

**Nothing is correct**

?
?
?

Share it if you Cracked the code!!!

"There is no secret to success. It is the result of preparation, hard work, and learning from failure."

- General Colin Powell

Share this email:

Manage your preferences | [Opt out](#) using TrueRemove™

Got this as a forward? [Sign up](#) to receive our future emails.

View this email [online](#).

560 Parliament Garden Way MD 0411  
Kennesaw, GA | 30144 US

This email was sent to .

To continue receiving our emails, add us to your address book.

[Subscribe](#) to our email list.