

**UPCC Meeting**  
**January 24, 2019**  
**12:30 PM – 2:00 PM**  
**Prillaman Hall – Room 1105**

<https://kennesaw.curriculog.com/agenda:717/form>

**MEMBERS PRESENT**

Evelina Sterling (CHSS), Arief Setiawan (CACM), Zeynep Kelani (Coles), Doug Moudie (Coles), Lee Langub (Bagwell), Shannon Howrey (Bagwell), Michelle Head (CSM), William Griffiths (CSM), Jennifer A. Wade-Berg (WHHS), Camille Payne (WHHS), Nancy Conley (Amanda Morgan - Proxy), Amanda Wansa Morgan (COTA), Carolee Larsen (UC), Julia Morrissey (HC), Sandip Das (SPSEET), Sathish Kumar Gurupatham (SPSEET), D. Michael Franklin (CCSE), Susan Vande Van (CCSE), Susan Rouse (General Education Council), Xueying Chen (KSU Library), Erin Delaney (SGA Representative)

**Guests:**

Daniel Rogers (PSYC)

Amy Jones (Academic Affairs)

Pinder Naidu (LIS)

Pam Cole (Academic Affairs)

Kevin Gwaltney (Institutional Effectiveness)

Nicole Martin (PSYC)

LaJuan Simpson-Wilkey (Integrative Studies)

Tonya Jones (Integrative Studies)

Chien-pin Li (CHSS)

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**Call to Order – 12:34pm**

**Welcome – Announcements**

**Terms of UPCC members**

- Updated to 3 year terms
  - Make sure your colleges know.
  - This needs to be put in your college By-Laws.
  - We hope this will be staggered between the two reps.
  - Starts the next academic year (2019-2020)

**TWO NON VOTING MEMBERS**

- Distance Learning – Tamara Powell
- Institutional Effectiveness – official position
- Side Note: Kris Derocher already comes to exec. Meetings.

**GEN ED seats on UPCC**

- We want to talk about Gen Ed seats on UPCC to streamline the process.
  - Doug Moudie – in support
- Eg. Proposals would come straight to UPCC with a sub-committee of Gen Ed.
- Issues with Higher Level courses in the catalog that have Gen Eds as Pre-Req

**Curriculum Pause Update – Pam Cole**

- We opened up Wave 1 & 2 with proposals
- All updates are going to: Deans, A/A Deans, Chairs, Directors, Assistant Directors, Faculty Senate, UPCC, GPCC, Provost
- If you haven't seen the Q&A:
- Description of how the process went for the lifting of the curriculum freeze. We sent out a template and asked the colleges to prioritize proposals. We responded with questions and clarifications.
- As we lift the freeze, its my hope that each college and department have academic curriculum reps to streamline the process.

- WAVE 1: simple course changes; colleges have them
- WAVE 2: deactivations & discontinuations, deletion of language
- WAVE 3 & 4: larger proposals with multiple changes, large program changes, etc.
  - We have yet to revise these forms because it takes time to facilitate the conversations that need
  - to happen across the university

**Charge to UPCC:** We have had a culture to push things through to get it in the catalog.

You can only cover so many items on the agenda. I don't want you to feel pressured to make things happen if its going to impact quality. We want to avoid pushing things through that will eventually come back through. Our goal is to slow down.

We will be developing more support materials, especially when we have more personnel to create them.

As of now, in line with the recommendations:

Curriculum & Support Office (Amy & Jamie) are having conversations up front with originators to make sure they're answering questions correctly, doing impact reports, including syllabi, etc.

*Note the ADDED CHECKPOINT between Dept. & College: AVP for Curriculum*

### **LOSS OF PINDER NAIDU**

- Pinder Naidu is stepping off of UPCC because she is now serving as Interim Chair of Department of Leadership and Integrative Studies
  - Thank you, Pinder, for your service
  - Since Pinder was serving as Co-Secretary & Kennesaw Rep on the Executive Committee, we will be soliciting someone from UPCC membership to replace her.

### **Approval of Minutes**

Review of UPCC November 2018 Minutes

**Move to approve - Susan**

**2<sup>nd</sup> – Doug**

**Approved – by all**

## **Discussion Agenda**

### **Old Business**

## **UNIVERSITY COLLEGE**

### ***Department of Leadership and Integrative Studies***

- *B.S. In Integrative Studies (Change to Program)*

We asked them to link competency information and expected outcomes

Brief Presentation on the updates – LaJuan Simpson-Wilkey (Dept. of Leadership & Integrative Studies)

May want to take WBIT classes off because they're not offered

Response: We have transfer students who may have that prefix, so we want to keep it.

PHIL – please move PHIL2500 to “quantitative reasoning” (edit will be send to Jennifer)

Susan appreciates the work on competencies

In the next iteration, we will have an even deeper description of the curriculum through documentation.

Please make sure you touch base with all of the departments whose curriculum

**MOVE TO APPROVE WITH CORRECTIONS: SUSAN**

**2<sup>ND</sup>: MICHELLE**

## DISCUSSION:

Bill Griffiths has concerns about passing this big proposal when we know that big changes are coming. Why are so many defunct courses included in here?

Response: We are trying to make sure students on the old catalog are included. This will suffice as we take a deeper dive into the curriculum (this is the first part of a two part process).

Jennifer gave anecdotal information about similar changes happening in the Honors College.

Jennifer gave a warning to ALL about big changes coming through next year in getting many programs in the university up to compliance in Areas A-F.

## APPROVED BY ALL

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### New Business

#### COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

##### *Department of Psychology*

- ***Exemption for the BS in Psychology revision.***

***Justification:*** *The revision is to address bottlenecks in the degree program, thus facilitating student success.*

- *B.S. in Psychology (Change to Program)*
- *Minor in Psychology (Change to Program)*

**Description of package** of changes by Nicole Martin, Chair of Psych Curriculum Committee & College Curr. Chair.

Jennifer provided an Overview of Changes.

There is a large conversation that we need to have regarding Area F. Our conversation in the Executive Board was around the issue of PSYC1101 being the PreRequisite for some of the upper level courses. They're adding PSYC 2103 and there was a brief discussion of the content of that course. We typically have add students pick a class in each competency area. Additionally, we've had a sequence that students went through in the area of research that was one 4 credit hour sequence – after a discussion with faculty, we've turned that into two classes (PSYC2500 and PSYC3000) with adjusted content to each be two 3-credit-classes. Faculty voted to create a third class – PSYC4100 – where students will take research skills that they've learned and apply them in smaller labs.

### INITIAL DISCUSSION ABOUT PSYC 1101

- In the catalog, we want additional language added: “if not taken in Area E”
- When students take PSYC1101 it defaults into Area E. In the future, they will probably need a different Intro Course for the Majors (PSYC majors). Part of this is Kris is saying she would like to see in the Lower-Division Requirements: “PSYC1101 Introduction to General Psychology if not taken in Area E”
  - Amy: BOR language states in 2.4.1 – when you are using a course in Area F, it cannot count for Area E. It's a Degreeworks Issue.
  - Eventual solution is that PSYC creates their own Intro course for the majors, to eliminate PSYC1101 issue (Area E vs. Area F)
  - Dr. Wade-Berg: We want to clarify how it reads in the catalog
  - More discussion ensued around this issue
  - Bill is suggesting that Degreeworks needs to be coded to default PSYC1101 into Area F for those in the major
  - Dr. Wade-Berg recounted the conversation regarding 1101 being used

- Pam can look into
  - Amy read BOR policy 2.4.7 about Area A through E
  - Dr. Wade-Berg: We've asked for the coding.
- Back to the larger conversation of a Gen Ed Course serving as the Introductory Course for the major as well.
- Pam: we have had some extraordinary challenges with Gen Ed courses serving in the majors. Its negatively impacted focus areas. Mentioned President's task force examining why students are taking 140+ credits.

## COURSES

- PSYC 2000 The Science of Psychology (Prereq/Coreq)
- PSYC 2103 Introduction to Human Development (New Course)
  - will other course (3305) that's duplicated be discontinued?
  - Response: it won't be until the students currently in the pipeline finish their matriculation
  - Can the chair send out an email because 3305 is used as a substitution in some departments through advising?
  - Can we think about how we do substitutions across departments and colleges because its not in the impact report.
  - Mike Franklin: We as members of UPCC should be going back to our colleges and chairs to alert them to the changes that affect them.
  - Dr. Wade-Berg: clarification – you can see it most clearly with transfer students. Unfortunately, PSYC can't see it as clearly.
  - Bill Griffiths – there's a lot of "may"s in this proposal especially in Nursing
    - Nursing came up in the Impact report
    - They are responding with some changes which are already in the system
    - Nicole: this proposal was made before the Freeze was lifted
- PSYC 2500 Research Methods in Psychological Science (New Course)
  - EDIT made to remove MATH as a PreReq
  - Dr. Wade-Berg: You can use a GenEd as a PreReq if its required of *every* student (like ENGL 1101 or 1102)
  - Moving PSYC2210 to CONCURRENT (from CO-Req)
  - FYI 2300 will be taught over the summer as well as an online section
- PSYC 3000 Statistical Applications in Psychological Science (New Course)
  - EDIT: move PSYC2210 to Concurrent, not Co-Requisites
  - EDIT: JWB is going to change the language in PreRequisites
  - Discussion ensued
- PSYC 3040 Motivation and Emotion (Course Discontinuation)
  - No discussion
- PSYC 3130 Psychology of Aging (Course Number)
  - No discussion (previous change 4130)
- PSYC 3270 Engineering Psychology (Course Discontinuation)
  - No discussion
- PSYC 3325 Social Psychology (Prereq/Coreq)
  - No discussion
- PSYC 3335 Theories of Personality (Prereq/Coreq)
  - Needs 2500 as the PreRequisite
- PSYC 3380 Principles of Psychological Testing (Course Description, Prereq/Coreq)
  - Needs 2500 as PR & changed course description

- Generally, we don't like topics listed – bringing to your attention
  - Dept. had a major discussion and they do feel they're essential to the class (without affecting Academic Freedom)
- PSYC 3398 Internship in Psychology (Prereq/Coreq)
  - Currently listed as “3/0/3” – its not designated so how many hours in the field are the students doing so we can get the correct hour distribution
  - We have a formula document (created by a small committee)
    - Solution was to turn on the 4<sup>th</sup> field in Banner and its not on yet
  - Update from Pam Cole regarding credit hours – we will distribute the new process in the Fall
  - Big discussion ensued regarding internship credit hour distribution
  - NOTE – This proposal needs to be changed based on the new formulas
  - Bill Griffiths motioned to not vote on this today
  - Further discussion ensued
  - Jennifer suggested additional revision of the PreRequisite
- PYSC 3401 Psychology of Diversity (Course Discontinuation)
  - No discussion
- PSYC 4000 International Psychology (Course Discontinuation)
- PSYC 4100 Advanced Laboratory in Psychological Science (New Course)
  - Discussion of credit hour distribution ensued
    - Edits need to be made using the updated guidelines
  - EDIT: to credit hour distribution: from 1/2/3 to 2/1/3
- PSYC 4345 Learning and Behavior (Credit Hours, Prereq/Coreq)
  - No discussion
- PSYC 4400 Directed Study in Psychology (Prereq/Coreq)
  - No discussion
- PSYC 4410 Physiological Psychology (Credit Hours, Prereq/Coreq)
  - No discussion
- PSYC 4415 Perception (Credit hours, Prereq/Coreq)
  - No discussion
- PSYC 4445 History and Systems of Psychology (Course Description, Prereq/Coreq)
  - Small edit made to a comma
- PSYC 4455 Cognitive Psychology (Credit hours, Course Description, Prereq/Coreq)
  - No discussion
- PSYC 4460 Child Psychopathology (Course Description, Prereq/Coreq)
  - Susan questioned how much 3000 is intended
- PSYC 4480 Field Practicum in Psychology (Course Discontinuation)
  - No discussion
- PSYC 4485 Research Practicum in Psychology (Course Discontinuation)
  - Typo from agenda fixed
- PSYC 4498 Capstone Internship in Psychology (Prereq/Coreq)
  - Somebody needs to thoroughly check these prerequisites
- PSYC 4499 Capstone Seminar in Psychology (Course Title, Course Description, Prereq/Coreq)
- PSYC 4500 Capstone Integrative Project (New Course)
  - Bill Griffiths brought up “Grade of B or better” as a requirement
  - Response: There are multiple options for this class in Degreeworks

**Motion to adjourn made at 2pm made Bill Griffiths**  
**2<sup>ND</sup> made by Mike Franklin**

**FOR: 5**  
**Against: 8**

Further discussion of PSYC package continued

**MOTION TO TABLE PSYC package for Feb. 14th: Amanda Wansa Morgan**  
**2<sup>ND</sup>: Michelle Head**  
**APPROVAL: ALL**

**After the Motion to table the PSYC package was made, Jennifer Wade-Berg re-opened the Motion to Adjourn.**  
**Vote: APPROVED by ALL**

Jennifer Wade-Berg reminded everyone that she will solicit assistance in secretarial duties.

**MEETING ADJOURNED – 2:06pm**

**Announcements:**

- **Curriculum Changes for 2019-2020 Catalog Due by February 15, 2019**

**Extra UPCC Meetings for Spring 2019**

**UPCC Executive Committee Meetings**

- January 10, 2019 – Meeting held
- **February 7, 2019 – Extra Meeting in Prillaman Hall Suite 3200 Conference Room** (for UPCC meeting on Feb 14)
- Feb 14, 2019 – Exec Committee Meeting cancelled and Extra Meeting for UPCC in its place now
- **February 21, 2019 – Extra Meeting in Prillaman Hall Suite 3200 Conference Room**
- March 14, 2019 – Exec Committee meeting already scheduled
- **April 9, 2019 (moving the meeting to 11:00 – 12:15 pm) Change of date from April 11, 2019 due to NCUR**
- **April 11, 2019 – Meeting Cancelled (and moved to April 9 (see above) due to NCUR)**

**Full UPCC Meeting**

- January 24, 2019 – Meeting already scheduled for Prillaman Hall Room 1105
- **February 14, 2019 – Extra Meeting – TBA**
- February 28, 2019 – Meeting already scheduled for Prillaman Hall Room 1105
- March 28, 2019 – Meeting already scheduled for Marietta Campus – Atrium Bldg J Room 109
- **April 18, 2019 – Extra Meeting - TBA**
- April 25, 2019 – Meeting already scheduled for Prillaman Hall Room 1105
- **April 30 or May 2 – Extra Meeting if needed (to be voted on)**

**Reminders:**  
**UPCC Executive Meeting**  
**February 14, 2019**

**TBA**  
**12:30 PM – 2:00 PM**