UPCC Meeting - MINUTES
February 13, 2020: 12:30 PM – 2:00 PM
Kennesaw State University – Marietta Campus - Atrium Building – J201L
https://kennesaw.curriculog.com/agenda:881/form

UPCC Members (2019-2020)	Representing	Present	Proxy Name	Absent
Daniel Farr	CHSS: Dept. of Sociology & Criminal Justice	☒		☐
Ryan Ronnenberg	CHSS: Dept. of History & Philosophy	☒		☐
Parminder Juneja	CACM: Dept. of Construction Management	☐		☐
Bronne Dytoc	CACM: Dept. of Architecture	☐		☐
Zeynep Kelani	COLES : Dept. of Economics, Finance, & Quantitative Analysis	☒		☐
Doug Moodie	COLES: Dept. of Management & Entrepreneurship	☒		☐
Kim Loomis	BAGWELL: Secondary and Middle Grades Education	☐		☐
Shannon Howrey	BAGWELL: Dept. of Early Elementary and Childhood Education	☐		☐
William Griffiths	CSM: Dept. of Mathematics	☒		☐
Michelle Head (UPCC Vice-Chair)	CSM: Dept. of Chemistry and Biochemistry (UPCC Vice Chair)	☒		☐
Janeen Amason	Wellstar CHHS: School of Nursing	☒		☐
Jennifer Wade-Berg (UPCC Chair)	Wellstar CHHS: Dept. of Social Work and Human Services (UPCC Chair)	☒		☐
Nancy Conley, School of Music	COTA: School of Music	☒		☐
Amanda Wansa Morgan (UPCC Secretary)	COTA: Dept. of Theatre & Performance Studies (UPCC Secretary)	☒		☐
Felicia Mainell	University College: Department of Leadership and Integrative Studies	☒	Proxy: Amanda Wansa Morgan	☐
Carolee Larsen	Univeresity College: Dept. of First Year and Transition Studies	☒	Proxy: Michelle Head	☐
Brian Etheridge	Honors College: Director	☐		☐
Sandip Das	SPSEET: Dept. of Electrical Engineering	☐		☐
Ayse Tekes	SPSEET: Dept. of Mechanical Engineering	☒		☐
Susan Vande Ven	CCSE: Information Technology	☒	Proxy: D. Michael Franklin	☐
D. Michael Franklin	CCSE: Software Engineering and Game Design & Development	☒		☐
Susan Rouse	Gen Ed Council	☐		☐
Xueying Chen	KSU Library System	☒		☐
JJ Lopez	SGA Representative	☐		☐
Pam Cole/ Anissa Vega	Academic Affairs (non-voting)	☒		☐
Danielle Beuhrer	Accreditation & Policy (non-voting)	☐		☐

Amy Jones	Academic Affairs (non-voting)	☒		☐
Paul Parker	Registrar & Records (non-voting)	☒		☐
Martha (Mardi) Richardson	Registrar & Records (non-voting)	☒		☐
Danielle Herrington	Registrar & Records (non-voting)	☒		☐
Kris DuRocher	Faculty Executive Director of General Education and Curriculum Development (non-voting)	☒		☐

Originators/Dept. Representatives	**Representing**
Susan Grant Robinson	School of Music (COTA)
Lee Langub	EECE
Ravi Ghadge	Sociology & Criminal Justic
David Stollberg	Engineering Technology
Rebecca Shabo	Nursing
Chien-Pin Li	CHSS
Jack Moran	SGIA
Heeman Kim	Asian Studies
Margot Lisa Hedenstrom	Nursing
Anne White	Nursing
Tiffany Esmat	ESSM-
Denise Knapp	ESSM
Raven Knudson	Academic Affairs
Monica Amey-Geter	Academic Affairs
Allen Roberts	CCE
Matt Wilson	CCE
John Givens	SGIA
Haley Kate Daykin	MEBUS

Call to Order – 12:36pm
Quorum = YES / 15

Review of the Minutes from January 23, 2020 and January 30, 2020
Request made to Secretary Amanda Wansa Morgan: PLEASE ADD missing CM proposal to 1/23/20 Minutes.

Minutes from 1/23/20
Motion to Approve: Michelle Head / 2nd D. Michael Franklin – APPROVED by ALL

Minutes from 1/30/20
Motion to Approve: Doug Moodie /2nd D. Michael Franklin – APPROVED by ALL

General Education proposal review – presented by Kris Durocher
Gen Ed is 60 hours and affects every one of our students.
Please review the model presented (KD shared the graphic).
We are keeping 60 transferable hours but now we get 18 flexible credits.
Old system had a plug-and-play model within that 60 hours.

Now we have 33 hours of the core – 24 mandated hours / 9 hours institutional options / 9 hours "exploratory courses" / 18 hours of Field of Study
You should have received this from either your Faculty Senate rep or other sources.
Field of Study is currently Area F – owned by USG

NO ITEMS PULLED FROM CONSENT AGENDA
Motion to approve Consent Agenda – D. Michael Franklin
2nd – Amanda Wansa Morgan
Approved by ALL

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Consent Agenda

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

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School of Nursing
- NURS 4404 Pediatric Specialty Nursing (New Course)
- NURS 4435 Nursing Practicum in Italy (New Course)
- NURS 4438 Transforming Nursing Leadership (New Course)

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BAGWELL COLLEGE OF EDUCATION

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Department of Elementary and Early Childhood Education
- ECE 3305 Classroom Assessment for Elementary Teachers (Prereq/Coreq)
- ECE 3320 Teaching Reading and Writing in the Elementary Grades PK-2 (Prereq/Coreq, Credit Hour)
- ECE 3330 Teaching Reading and Writing in the Elementary Grades 3-5 (Description, Prereq/Coreq, Credit Hour)
- ECE 3520 Infant and Toddler Curriculum and Assessment (Description, Prereq/Coreq, Credit Hour)
- ECE 4402 Teaching Science in Early Childhood Education (Prereq/Coreq)
- ECE 4403 Teaching Social Studies in Early Childhood Education (Prereq/Coreq)
- ECE 4409 Teaching Mathematics in Grades 3-5 (Description, Prereq/Coreq, Credit Hour)
- ECE 4410 Reading and Writing Across the Curriculum (Prereq/Coreq)
- ECE 4515 Methods in Teaching and the Development of Teaching Language and Literacy in Birth through Kindergarten (Description, Credit Hour)
- ECE 4525 Methods of Nurturing Second Language Acquisition (Description, Prereq/Coreq, Credit Hour)

- ISCI 2001 Life and Earth Science (Description, Prereq/Coreq)
- ISCI 2002 Physical Science (Description, Prereq/Coreq)

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COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

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Department of Interdisciplinary Studies
- GWST 3200 Disability & Culture (New Course)

- Latin American and Latinx Studies Minor
  - Program Name
  - Catalog Description
  - Program Requirements

- LALS 3550 U.S. Latinx Communities (New Course)

Government and International Affairs
- International Affairs, BA
  - Area F/Lower Division

- - Program Requirements
  - Electives

- International Affairs Minor (Change to Program)
  - Program Requirements

- Political Science, BS
  - Area F/Lower Division
  - Electives

- POLS 3850 Nongovernmental Organizations and Development (Cross list course with HS 3850)

Department of Sociology and Criminal Justice
- Sociology, B.S.
  - Area F/Lower Division
  - Electives

- SOCI 2210 Professional Development for Sociology Students (Description)

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Mechanical Engineering Technology
- ENGR 4412 Air Conditioning (Prefix, Prereq/Coreq)

Department of Mechatronics Engineering
- ENGR 4490 Special Topics in Engineering (New Course)

Department of Systems and Industrial Engineering
- Industrial Engineering Technology, BS (Change to Program)
  - Area F/Lower Division
  - Electives

Discussion Agenda

COLES COLLEGE OF BUSINESS
Music and Entertainment Business Program

Proposal	Action & Proposal Type	Discussion	Status
Music and Entertainment Business	New Minor	Presentation of justifying moving from a certificate to a minor. Demand Data for – we maxed out our 3100 class at 45 students last semester. We are maxing out capacity for our intro classes – our students are really interested in the various pathways. - We added MEBU 4470	☐ Representation not present; tabled ☒ Motion to Approve By: D. Michael Franklin ☒ Motion Seconded By: Doug Moodie ☒ Approved - ALL ☐ Rejected Notes:

COLLEGE OF THE ARTS

School of Music

Proposal	Action & Proposal Type	Discussion	Status
• Music Performance, B.M. o Catalog Description o Program Requirements • Music, B.A. o Catalog Description o Program Requirements • Music Education B.M. . o Catalog Description o Program Requirements o • MUSI 3311 History of Music I (Prereq/Coreq) • MUSI 3326 Class Composition I (Prereq/Coreq) • MUSI 3371 Composition I (Description, Prereq/Coreq) • MUSI 3372 Composition II (Description) • MUSI 4412 Survey of American Music (Prereq/Coreq) • MUSI 4471 Composition III (Description, Prereq/Coreq) • MUSI 4472 Composition IV (Description) • MUSI 4473 Composition V (Description, Credit Hour Distribution)	See Proposal Column	Presenting: Susan Grant Robinson & Laurence Sher - We are making corrections from the degree audit / wave 1 - We removed MUSI 1107 as a requirement in Area C	☐ Representation not present; tabled ☒ Motion to Approve By: D. Michael Franklin ☒ Motion Seconded By: Nancy Conley ☒ Approved - ALL ☐ Rejected Notes:

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

Department of Health Promotion and Physical Education

Proposal	Action & Proposal Type	Discussion	Status
Coaching Minor (Program Requirements)	Change to Existing Program	No representation **Please return with Representation.**	☒ Representation not present; tabled ☒ Motion to **TABLE** By: D. Michael Franklin ☒ Motion Seconded By: Nancy Conley ☒ Approved - ALL

Proposal	Action & Proposal Type	Discussion	Status
HPE 2250 Functional Anatomy and Physiology	Title, Prereq/Coreq, Credit Hour	- Change in name – we only had one major in the department before and now that we have three majors, we are changing it for all three majors. - We got new guidance regarding course hours with field experience, so this is becoming a traditional 3/0/3.	☐ Representation not present; tabled ☒ Motion to Approve By: Amanda Wansa Morgan ☒ Motion Seconded By: D. Michael Franklin ☒ Approved - ALL ☐ Rejected Notes:

Proposal	Action & Proposal Type	Discussion	Status
HPE 3060 Advanced Coaching Methods for Football	New Course	- Needs a **new number** - **Department has agreed to change the number to HPE 3061** - No representation	☒ Representation not present; tabled ☒ Motion to **TABLE** By: D. Michael Franklin ☒ Motion Seconded By: Nancy Conley ☒ Approved - ALL

Department of Exercise Science and Sport Management

- **SM 4900 Senior Seminar in Sport Management (Prereq/Coreq)**
  - **PULLED BY Department**

Proposal	Discussion	Status
- Nutritional Science Minor (New Minor) • Exercise Science, B.S. 　○ Admission Requirements (GATE) 　○ Program Requirements 　○ Electives • ES 2200 Safety Training for the Fitness Professional (Description, Prereq/Coreq) • ES 2300 Medical Terminology (Prereq/Coreq) • ES 2500 Principles of Nutrition (Prereq/Coreq) • ES 3105 Lifecycle Nutrition (New Course) • ES 3300 Food Science (New Course) • ES 3420 Food and Culture (New Course) • ES 3500 Nutritional Assessment (New Course) • ES 3750 Strength and Conditioning Laboratory (Credit Hour Distribution) • ES 4050 Community Nutrition (New Course) • ES 4120 Weight Management (New Course)	Presenting: Denise Knapp, ES 　- Regarding Nutritional Science Exercise Minor Benefit – we don't have a Nutrition degree – but with this minor, they can use these courses to apply to graduate school and they will count. Demand Data – we do not have an Nutrition minor but projected for 15% employment for nutritionists between 2016-2026; growing obesity and aging population in America. Note concern 　- Regarding Exercise Science B.S. Two different changes in the major – courses that fall in Area F (2200, 2300, 2500) – we want to open these courses to those in "Interest" – not only to major restriction. 　- ES 3500 Nutritional Assessment (New Course) 　　○ It has a lot of hidden prerequisites. 　　○ It will be communicated in advising. 　　○ There is an enrollment concern. 　- ES 4250 Advanced Human Nutrition (New Course) 　　○ Note the concern from Chemistry regarding the prerequisite	☐ Representation not present; tabled ☒ Motion to Approve entire package By: D. Michael Franklin ☒ Motion Seconded By: Amanda Wansa Morgan ☒ Approved- ALL ☐ Rejected Notes:

Proposal	Action & Proposal Type	Discussion	Status
• ES 4250 Advanced Human Nutrition (New Course) • ES 4900 Senior Seminar in Exercise Science (Prereq/Coreq)		○ Memo has been added – please ensure it attached.	

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Government and International Affairs

Proposal	Action & Proposal Type	Discussion	Status
International Law Certificate	New - Embedded	Really important for students who go on to law school to not only take those courses but have that formal credential. Truly embedded. Business as usual. Students have to be taken already so it's a grouping for optics. It is not recorded until the degree is finished. Registrar still wants a memo from department regarding what the student has or hasn't completed. Discussion ensued around the "embedded" process. Q: Can you track students through an embedded path? A: the student can "declare" it so you can follow them in Degreeworks but it's different than a standalone minutes. Certificate is noted through the gates office and transcript as a NOTE – that information has to be communicated from department. If you graduate and don't finish the certificate – you can't come back and get it. Standalone – the student "declares" it, it's tracked through Degreeworks If a student does not complete the "standalone" certificate during their degree, they can *reapply* after graduation and finish the certificate. Standalone certificates takes 2 years to get financial aide granted for it (unless you have free electives or related studies to spare). **After more discussion, the department elects to stay with "Embedded."**	☐ Representation not present; tabled ☒ Motion to Approve By: Michelle Head ☒ Motion Seconded By: Amanda Wansa Morgan ☒ Approved - ALL ☐ Rejected Notes:

		Registrar/Paul Parker: Can we get some language/notes for the UPCC website on the difference between a "standalone" and "embedded" certificate. -	

Department of Interdisciplinary Studies

Proposal	Action & Proposal Type	Discussion	Status
Asian Studies, BA	• Area F/Lower Division Requirements • Program Requirements • Concentration or Track Electives	87 majors / 100 minors Many courses belong to other departments / some of those have been changed or discontinued. Adding lots of options in courses within "Lower Division Language Requirements." Issue brought up regarding the nature of ASIA 3500 – Culture and Society of Postwar Japan – is it a history course? This is a concern to the History department and we need to make sure they are aware of this course and its content.	☐ Representation not present; tabled ☒ Motion to Approve By: Bill Griffiths ☒ Motion Seconded By: Michelle Head ☒ Approved 15 ☒ Rejected 2 Notes:

Proposal	Discussion	Status
• ISD 3100 Interdisciplinary Studies Research Methods (New Course) • ISD 3398 Interdisciplinary Studies Internship (Credit Hours, Description)	- We went from 3 to 6 credit hours - No questions	☐ Representation not present; tabled ☒ Motion to Approve By: Bill Griffiths ☒ Motion Seconded By: D. Michael Franklin ☒ Approved - ALL ☐ Rejected Notes:

Proposal	Discussion	Status
• Certificate in Diversity and Community Engagement (Embedded) • Program Requirements	- We made corrections based on advice from the Exec. Committee on attendance policies. - Please change Implementation Term to Fall 2020. - **FYI – ISD 3001 was rejected in October 2019. It was never put back through.** - Since this is listed as a requirement, we cannot improve.	☐ Representation not present; tabled ☒ **Motion to REJECT** By: Janeen Amason ☒ Motion Seconded By: Bill Griffiths ☒ Approved ☐ Rejected Notes: **Proposal Rejected until ISD 3001 situation resolved**

	- ISD 3001 should not be in your requirements *unless* you get that course approved.	

Department of Geography and Anthropology AND Department of Civil and Construction Engineering

Proposal	Discussion	Status
• GEOG 3305 Introduction to Cartographic Process (Prereq/Coreq) • GEOG 3315 Introduction to Geographic Information Systems (Prereq/Coreq) • GEOG 4410 Introduction to Remote Sensing (Prereq/Coreq, Teaching Modality) • SURV 3222 Surveying II (Description, Credit Hour Distribution) • SURV 3222L Surveying II Lab (New Course) • SURV 3320 Photogrammetry and Drone Analysis (Title, Description, Prereq/Coreq) • SURV 4110 Geospatial Sciences Practice (Prereq/Coreq) • SURV 4470 Land Development Design (Prereq/Coreq) • SURV 4475 Land Surveying Practice (Credit Hour Distribution)	- **COURSE CHANGES ONLY** -	☐ Representation not present; tabled ☒ Motion to Approve By: Doug Moodie ☒ Motion Seconded By: Nancy Conley ☒ **Approved 14** ☐ Rejected Notes:

Proposal	Discussion	Status
Geospatial Sciences, BS • Program Name • Catalog Description • Area F/Lower Division Requirements • Concentration or Track • Electives	**Matt Wilson & Dr. Alan Roberts** We are cleaning up issues that occurred through the merger. Politics on campus at the time prevented. We are going to discontinue the BS in Surveying and Mapping. On the Geography side, we are cleaning up prerequisites. Program name change will be more appealing. Registrar: You're changing the name of the program – are you planning to finish "teach out" the current program. How does that work? Amy Jones: the name change will go into effect for incoming students. Registrar will create new program code and all students in GIS will need to be moved to the new program code. They will work with department (Geography) to deal with that.	☐ Representation not present; tabled ☒ Motion to Approve By: D. Michael Franklin ☒ Motion Seconded By: Doug Moodie ☒ **Approved - 15** ☐ Rejected Notes: 14/0/1

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Proposal	Action & Proposal Type	Discussion	Status
Surveying and Mapping, B.S.	Program Deactivation	- Discussion ensued to ensure a **TEACH OUT** of the degree to currently enrolled students. o See notes on BS in Geospatial services	☐ Representation not present; tabled ☒ Motion to Approve By: Michelle Head ☒ Motion Seconded By: D. Michael Franklin ☒ Approved - 14 ☐ Rejected Notes: 14/0/1

Proposal	Action & Proposal Type	Discussion	Status
Certificate of Less than One Year in Land Surveying	Stand-Alone and Embedded • Program Requirements • Program Credit Hour Total	Discussion: The Name is confusing. Answer from Amy – that's from the BOR (references less than 30 hours).	☐ Representation not present; tabled ☒ Motion to Approve By: Bill Griffiths ☒ Motion Seconded By: D. Michael Franklin ☒ Approved - ALL ☐ Rejected Notes:

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Electrical Engineering Technology

Proposal	Action & Proposal Type	Discussion	Status
Telecommunications Engineering Technology, B.S	Program Termination	- No discussion -	☐ Representation not present; tabled ☒ Motion to Approve By: Bill Griffiths ☒ Motion Seconded By: Doug Moodie ☒ Approved - ALL ☐ Rejected

			Notes:

Department of Mechatronics Engineering

Proposal	Discussion	Status

• Mechatronics Engineering Minor
    o Catalog Description
    o Program Requirements
    o Electives
    o Program Credit Hour Total
 	
• MTRE 3800 Fluid Power (New Course)
• MTRE 2610 Intermediate Programming for Mechatronics (Description, Prereq/Coreq)
• MTRE 3398 Internship in Mechatronics Engineering (New Course)
• MTRE 3710 Mechatronics Engineering Fundamentals (Prereq/Coreq)
• MTRE 4002L Feedback Control Laboratory (Prereq/Coreq)
• MTRE 4010 Advanced Controls (Prereq/Coreq)
• MTRE 4100 Instruments and Controls (Prereq/Coreq)
• MTRE 4200 Robotics Analysis and Synthesis (Prereq/Coreq)
• MTRE 4300 Machine Learning for Robot Perception (New Course)
• MTRE 4800 Mechatronics System Design (Prereq/Coreq)
	Presenting: Kevin McFall
	
	Reason they are here is to discuss the minor.
	
	Most of the prerequisite changes in the MTRE are to open up our courses and the minor to as many people as possible. For the target audience of this minor, there are no hidden prerequisites.
	
	There are about 450 megatronics engineering majors. We have many computer engineering students in the Minor. In those programs, the prerequisite changes we've made have been to open these courses up. We done everything we can to make this as open as possible.
		☐ Representation not present; tabled
		☒ Motion to Approve entire package
		By: Doug Moodie
		☒ Motion Seconded
		By: D. Michael Franklin
		☒ Approved - ALL
		☐ Rejected
		Notes:

FinTech Academy Proposals

Proposal	Discussion	Status
• FTA 4001 Foundations of FinTech (New Course) • FTA 4002 Financial Technologies (New Course) • FTA 4003 Commercial Banking and FinTech (New Course) • FTA 4005 Introduction to Financial Data Analytics (New Course) • FTA 4100 Introduction to Information Security for FinTech (New Course)	- No representation	☒ Representation not present; tabled ☒ **Motion to TABLE** By: Doug Moodie ☒ Motion Seconded By: D. Michael Franklin ☒ **Approved to TABLE until 2/20/20** ☐ Rejected Notes:

Order of Business

Executive Board has not met to clear the last set of proposals. We have exhausted our meeting times.
It's going to be a regular (old school) discussion meeting – you all (members) need to come prepared. We will have to give revisions *at* that meeting.
That agenda 2/20/20 will be published today – please review and attend 2/20/20 meeting having reviewed proposals and offer edits.

Request from Danielle Herington:
POLS 4461 – can you update that proposal regarding course number?

Motion to adjourn: Janeen Amason 1:58pm
2nd – D. Michael Franklin
APPROVED by ALL