

## UPCC Committee Meeting MINUTES

February 20, 2020

12:30 PM – 2:00 PM

Kennesaw State University – Marietta Campus

<https://kennesaw.curriculog.com/agenda:891/form>

Atrium Building - Room J161

### MEMBERS PRESENT

UPCC Members (2019-2020)	Representing	Present	Proxy Name	Absent
Daniel Farr	CHSS: Dept. of Sociology & Criminal Justice	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Ryan Ronnenberg	CHSS: Dept. of History & Philosophy	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Parminder Juneja	CACM: Dept. of Construction Management	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Bronne Dytoc	CACM: Dept. of Architecture	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Zeynep Kelani	COLES : Dept. of Economics, Finance, & Quantitative Analysis	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Doug Moodie	COLES: Dept. of Management & Entrepreneurship	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Kim Loomis	BAGWELL: Secondary and Middle Grades Education	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Shannon Howrey	BAGWELL: Dept. of Early Elementary and Childhood Education	<input type="checkbox"/>		<input checked="" type="checkbox"/>
William Griffiths	CSM: Dept. of Mathematics	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Michelle Head (UPCC Vice-Chair)	CSM: Dept. of Chemistry and Biochemistry (UPCC Vice Chair)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Janeen Amason	Wellstar CHHS: School of Nursing	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Jennifer Wade-Berg (UPCC Chair)	Wellstar CHHS: Dept. of Social Work and Human Services (UPCC Chair)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Nancy Conley, School of Music	COTA: School of Music	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Amanda Wansa Morgan (UPCC Secretary)	COTA: Dept. of Theatre & Performance Studies (UPCC Secretary)	<input checked="" type="checkbox"/>	Proxy: Nancy Conley, COTA	<input type="checkbox"/>
Felicia Mainell	University College: Department of Leadership and Integrative Studies	<input checked="" type="checkbox"/>	Proxy: Michelle Head	<input type="checkbox"/>
Carolee Larsen	Univeresity College: Dept. of First Year and Transition Studies	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Brian Etheridge	Honors College: Director	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Sandip Das	SPSEET: Dept. of Electrical Engineering	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Ayse Tekes	SPSEET: Dept. of Mechanical Engineering	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Susan Vande Ven	CCSE: Information Technology	<input checked="" type="checkbox"/>		<input type="checkbox"/>
D. Michael Franklin	CCSE: Software Engineering and Game Design & Development	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Susan Rouse	Gen Ed Council	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Xueying Chen	KSU Library System	<input checked="" type="checkbox"/>		<input type="checkbox"/>

<b>JJ Lopez</b>	SGA Representative	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Pam Cole/ Anissa Vega</b>	Academic Affairs (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Danielle Beuhrer</b>	Accreditation & Policy (non-voting)	<input type="checkbox"/>		<input type="checkbox"/>
<b>Amy Jones</b>	Academic Affairs (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Paul Parker</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Martha (Mardi) Richardson</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Danielle Herrington</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Ana Edwards</b>	Registrar & Records (non-voting)	<input checked="" type="checkbox"/>		<input type="checkbox"/>

## GUESTS

<b>Originators/Dept. Representatives</b>	<b>Representing</b>
Nihal Khote	INED
Dawn Baunach	CDA
Michael Vahey	TCID
Susan Whitlock	HPE
Gordon Govens	Honors College
Solomon Negash	IS/Coles
Chien-Pin Li	CHSS
Raven Knudsen	Academic Affairs
Nicole Martin	PSYC
Lauren Talgialatela	PSYC
Daniel Rogers	PSYC
Wayne Van Horne	GEOG/Auth

**Call to Order – 12:33PM**

**Minutes taken by D. Michael Franklin / edited by Amanda Wansa Morgan**

### **Approval of the February 13, 2020 Meeting Minutes**

**Motion: Michelle Head,**

**2<sup>nd</sup> : Zeynep Kelani**

**Approved by all / 14-0**

### **A note from Mardi Richardson:**

Correction – a change to discussion agenda - regarding embedded and standalone programs – you cannot track embedded in DegreeWorks yet.

Also, no need to reapply to complete certificate after graduation.

Standalone may take years for financial aid (...take a long time...)

## Consent Agenda

Proposal	Action & Proposal Type	Discussion	Status
CONSENT AGENDA	CONSENT AGENDA	<ul style="list-style-type: none"> <li>- SEE BELOW</li> <li>- No items pulled</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Susan Vande Ven <input checked="" type="checkbox"/> Motion Seconded By: Michelle Head <input checked="" type="checkbox"/> Approved – all / 14 <input type="checkbox"/> Rejected Notes:

### COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

#### Department of Technical Communication and Interactive Design

- Interactive Design, BS (Change to Program)
  - Catalog Description
  - Area F/Lower Division
  - Electives
  
- Interactive Design Minor (New Minor)
  
- Technical Communication, BS
  - Catalog Description
  - Area F/Lower Division
  - Concentration or Track
  - Electives
  
- IAD 2100 History and Fundamentals (Prereq/Coreq)
- IAD 3150 Visual Design I (Description, Prereq/Coreq)
- IAD 3230 User Interface Design I (Description, Prereq/Coreq)
- IAD 3250 Information Visualization: Theory (Course Discontinuation)
- IAD 3350 Information Visualization I (Course Discontinuation)
- IAD 3398 Internship (Prereq/Coreq, Credit Hour, Grade Mode)
- IAD 4000 Interaction Design II (Prereq/Coreq)
- IAD 4150 Visual Design II (Description, Prereq/Coreq)
- IAD 4230 User Interface Design II (Description, Prereq/Coreq)
  
- TCID 2002 Productivity Tools and Technologies (Title, Prereq/Coreq)
- TCID 2170 Introduction to Digital Media and Culture (Prereq/Coreq)
- TCID 3100 Professional Development (Prefix, Description, Prereq/Coreq, Grade Mode)
- TCID 3400 Front-End Development I (Prereq/Coreq)
- TCID 4700 Capstone Project and Portfolio Showcase (Prefix, Title, Description)
  
- TCOM 2030 Research in Technical Communication (Prereq/Coreq)
- TCOM 2050 Issues in Digital Accessibility (Prereq/Coreq)
- TCOM 3011 Technical Writing II (Title, Description)

- TCOM 3020 Grants and Proposals (Title, Prereq/Coreq)
- TCOM 3030 Instructional Design (Prereq/Coreq)
- TCOM 3130 Technical Communication: Theory, Ethics, and Practice (Prereq/Coreq)
- TCOM 3145 Social Media Infrastructure (Title, Prereq/Coreq)
- TCOM 3245 SEO and Analytics (Title)
- TCOM 3398 Internship (Prereq/Coreq, Credit Hour, Grade Mode)
- TCOM 4050 Instructional Video (Title, Prereq/Coreq)
- TCOM 4120 Usability (Prereq/Coreq)
- TCOM 4800 Portfolio (Course Discontinuation)

### Department of History and Philosophy

#### Batch (Prereq/Coreq)

- |             |             |
|-------------|-------------|
| • HIST 3100 | • HIST 3361 |
| • HIST 3304 | • HIST 3371 |
| • HIST 3305 | • HIST 3372 |
| • HIST 3310 | • HIST 3373 |
| • HIST 3311 | • HIST 3374 |
| • HIST 3325 | • HIST 3375 |
| • HIST 3326 | • HIST 3376 |
| • HIST 3327 | • HIST 3377 |
| • HIST 3328 | • HIST 3378 |
| • HIST 3331 | • HIST 3379 |
| • HIST 3340 | • HIST 3380 |
| • HIST 3341 | • HIST 3381 |
| • HIST 3350 | • HIST 3382 |
| • HIST 3351 | • HIST 3392 |
| • HIST 3357 |             |

#### BATCH (Prereq/Coreq)

- |             |             |
|-------------|-------------|
| • HIST 4163 | • HIST 4453 |
| • HIST 4245 | • HIST 4454 |
| • HIST 4251 | • HIST 4456 |
| • HIST 4255 | • HIST 4461 |
| • HIST 4391 | • HIST 4471 |
| • HIST 4411 | • HIST 4475 |
| • HIST 4412 | • HIST 4558 |
| • HIST 4415 | • HIST 4640 |
| • HIST 4428 | • HIST 4654 |
| • HIST 4440 | • HIST 4640 |
| • HIST 4442 | • HIST 4654 |
| • HIST 4444 | • HIST 4655 |
| • HIST 4445 | • HIST 4911 |
| • HIST 4451 |             |

#### BATCH (PREREQ/COREQ)

- HIST 4499
- HIST 4400

## Discussion Agenda

### COLES COLLEGE

#### Department of Finance -- FinTech Academy Proposals

Proposal	Discussion	Status
FTA 4001 FTA 4002 FTA 4003 FTA 4005 FTA 4100	<p>FinTech Academy Proposals</p> <p>Presenting: Solomon Negash: in in charge of these courses</p> <p>FinTech is a GA initiative, USG, housed at Ga State – they proposed the first 5 courses (we offer them here), more courses being proposed to be delivered via eCampus. There is a large demand for FinTech in industry – they need 5k employees right now, need more very soon, industry is about \$72B, 114 companies in GA, the goal is to graduate students with specific knowledge to fit this demand, 18 hours – 12 courses, 6 experiential :: Jenn – FTech courses cannot be cross-listed</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>• FTA 4003 Commercial Banking and FinTech (New Course) – Doug: will we mod this proposal to fix the proposal routing? No, we cannot; we will reject and put it back through.</li> <li>• FTA 4100 Introduction to Information Security for FinTech (New Course) – Doug: will this course be for FTech and KSU students? Solomon – yes, both can take it.</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Susan Vande Ven <input checked="" type="checkbox"/> Motion Seconded By: Zeynep Kelani <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes:

### WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

#### Department of Health Promotion and Physical Education

Proposal	Discussion	Status
Coaching Minor (Change to Existing Program)  HPE 3061 Advanced Coaching Methods for Football (New Course)	<p>- Coaching Minor (Change to Existing Program) – Susan Whitlock ; HPE 3061 is being added to the program as an elective;</p> <ul style="list-style-type: none"> <li>o Program Requirements</li> </ul> <p>- HPE 3061 Advanced Coaching Methods for Football (New Course) – Susan Whitlock: Natural fit course for students in the coaching program, gives student an additional option for electives inside the course</p>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Nancy Conley <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes:

**COLLEGE OF SCIENCE AND MATHEMATICS**

**Department of Physics**

Proposal	Discussion	Status
PHYS 4230 Thermal Physics (Prereq/Coreq)	- no one present	<input checked="" type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to TABLE By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Zeynep Kelani <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes:

**COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

**Department of Psychology**

Proposal	Discussion	Status
PSYCHOLOGY, BS PSYC 3000 PSYC 3305 PSYC 4400	<ul style="list-style-type: none"> <li>Psychology, BS                             <ul style="list-style-type: none"> <li>Area F/Lower Division – Lauren Tagliatela: want to add STAT courses into major as an option, ATSC is going away, so do we need to ripple edit? STAT 1401 was req'd in Gen Ed, now moved; discontinuing LifeSpan course (3305)</li> <li>Electives</li> </ul> </li> </ul> <p><u>PSYC 3000 Statistical Applications in Psychological Science (Prereq/Coreq)</u> - changing prereq for PSYC 3000 – can't direct GenEd – need to allow more students to get into the class – Jenn: XComm – what are the math requirements that are required for this course? What foundational math skills are req'd to meet the pre-req? LT: they need basic math experience, a college math class; Head: How is this course different from the MATH version of the course? LT: Need to customize the content and the applications; Head: if you have the 3000 course with no 1000 pre-req, will you have to change / lower content? LT et al: no, there was not a req'd course before, so the content is fine; Jenn – can we add: basic quantitative reasoning, working with variables, fractions, etc. LT: yes</p> <p><u>PSYC 3305 Life-Span Developmental Psychology (Course Discontinuation)</u></p> <p><u>PSYC 4400 Directed Study in Psychology (Prereq/Coreq, Credit Hour –</u> LT: corrected credit hour distribution, formally added the 3.0 GPA requirement (it was always part of it, but not formally stated, now it is); Griffiths: isn't 3.0 Univeristy req for all Directed Studies? Registrar: 3.5 is the Univ req (later corrected by them; Head: 3.0 is in catalog as policy</p>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Daniel Farr <input checked="" type="checkbox"/> Motion Seconded By: Doug Moodie <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes:

**Department of Geography and Anthropology**

Proposal	Discussion	Status
<ul style="list-style-type: none"> <li>• ANTH 3307 Cultural Anthropology (Prereq/Coreq)</li> <li>• ANTH 3310 Cultural Diversity in the U.S. (Prereq/Coreq)</li> <li>• ANTH 3321 Indigenous Peoples of North America (Prereq/Coreq)</li> <li>• ANTH 4421 North American Archaeology (Prereq/Coreq)</li> <li>• ANTH 4430 Environmental Anthropology Field Methods (Prereq/Coreq)</li> <li>• ANTH 4450 Research Methods in Anthropology (Prereq/Coreq)</li> </ul>	<ul style="list-style-type: none"> <li>- <b>Presenting: Wayne Van Horn</b></li> <li>- <b>We are deleting pre-reqs per audit</b></li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Doug Moodie <input checked="" type="checkbox"/> Motion Seconded By: Nancy Conley <input checked="" type="checkbox"/> Approved - ALL <input type="checkbox"/> Rejected Notes:

**BAGWELL COLLEGE OF EDUCATION**

**Department of Secondary and Middle Grades Education**

Proposal	Discussion	Status
<ul style="list-style-type: none"> <li>• EDSM 4414 Teaching Secondary Math and Science – Practicum I (Course Discontinuation)</li> <li>• EDSM 4416 Teaching Secondary Math and Science – Practicum II (Course Discontinuation)</li> <li>• EDSM 4418 Methods of Teaching Secondary Math and Science III (Course Discontinuation)</li> </ul>	<ul style="list-style-type: none"> <li>- <b>request to reject from Department</b></li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to REJECT By: Janeen Amason <input checked="" type="checkbox"/> Motion Seconded By: Bill Griffiths <input checked="" type="checkbox"/> Approved TO REJECT - all <input type="checkbox"/> Rejected Notes:

**HONORS COLLEGE –**

Proposal	Discussion	Status
President’s Emerging Global Scholars, Minor (New)	<ul style="list-style-type: none"> <li>- Brian Etheridge: grade change for HON 1100 – was P/F, want to go back to Letter Grade; Global Scholars program – want to formalize them (already teaching them) – create a course for each to create a Credential for the program</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to TABLE By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Janeen Amason <input checked="" type="checkbox"/> TABLED by ALL <input type="checkbox"/> Rejected Notes:

Proposal	Discussion	Status
<ul style="list-style-type: none"> <li>HON 1100 The First years Honors Colloquium: An Introduction to Honors Education (Grade Mode)</li> </ul>	- No discussion	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve By: Janeen Amason <input checked="" type="checkbox"/> Motion Seconded By: Michelle Head <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes:

Proposal	Discussion	Status
HON 3600 Introduction to Community, Service, and Leadership (New Course)	<ul style="list-style-type: none"> <li>Head: Pre-req – admission to scholar’s program – can we clean up so that it matches the Minor description?</li> <li>BE: Yes – check for all (<b>clean up cohort language</b>);</li> <li>Jenn – did you talk with Leadership program?</li> <li>There is some overlap; Honor’s College – this is a cohort moving through, so not really, but future collab would be desired</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve <b>with edits</b> By: Doug Moodie <input checked="" type="checkbox"/> Motion Seconded By: Janeen Amason <input type="checkbox"/> Approved <input type="checkbox"/> Rejected Notes:

Proposal	Discussion	Status
<ul style="list-style-type: none"> <li>HON 3620 Global Issues in the Developing World (New Course) – (discussed with 3660)</li> </ul>	- Discussed with HON 3660	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to TABLE By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Nancy Conley <input checked="" type="checkbox"/> Approved to TABLE - ALL <input type="checkbox"/> Rejected Notes:

Proposal	Discussion	Status
HON 3640 Introduction to Civic Engagement (New Course)	<ul style="list-style-type: none"> <li>Jenn: syllabus says participation is 75 points, but not clarified how they get the 75 points</li> <li>Please update.</li> </ul>	<input type="checkbox"/> Representation not present; tabled <input checked="" type="checkbox"/> Motion to Approve as edited By: Bill Griffiths <input checked="" type="checkbox"/> Motion Seconded By: Michelle Head <input checked="" type="checkbox"/> Approved by ALL <input type="checkbox"/> Rejected Notes:

Proposal	Discussion	Status
HON 3660 Global Issues in the Developed World (New Course)	<p>Kelani : needs correction – European economics is not a correct term, need to say European economies; also – how were the countries selected?</p> <p>Jenn added – there is some confusion with the course that is ‘going to Italy’ and this generic version (where the country is different, or it is covering several);</p> <p>BE – yes, we will clarify; Kalani: why using this book (from Emory)? BE: it was from a guest speaker, but KSU teaches this; Kelani – if you are teaching economics, please talk with us, we are glad to help in shaping course content and material</p>	<p><input type="checkbox"/> Representation not present; tabled</p> <p><input checked="" type="checkbox"/> Motion to Table for Edits By: Bill Griffiths</p> <p><input checked="" type="checkbox"/> Motion Seconded By: Zeynep Kelani</p> <p><input checked="" type="checkbox"/> Approved to TABLE: ALL</p> <p><input type="checkbox"/> Rejected</p> <p>Notes:</p>

Proposal	Discussion	Status
HON 3690 Representing Yourself Professionally (New Course)	<p>Head: how is this course in keeping with Honor’s courses (it seems like this is information that all students should know)?</p> <p>Honor’s: competitive environment requires this focus; Griffiths: this seems like a difficult assertion that this is academically viable rather than just great advice; JW Berg – they offer resume, cover letter, professional appearance material in their course – how is this different from these courses which exist? Is there a better course that would complement this information more?</p> <p>Honor’s: the expanded ideas are in Capstone, but they will consider revising the course description and course objectives; JW Berg – Honor’s internships? Honors: would love to, not enough staff now; Doug: BUSA covers this material in 0 credit hour courses since it is not rigidly academic; JW Berg – does this fit better as a 0 hour course? Should they consider different material for the 3 credit hour course? BE: Should we clarify this course to aim at these prestigious awards? JW Berg – better, but needs to be more than just an application, and should be generalized to other awards; BE – Should we target the outcomes of this course to match these application requirements? JW Berg – academic rigor is important, so that should be focused; Also, modality seems odd – how do you grade something where the outcome is an application? Maybe better to write / compile works (papers, for example) or project work that helps them meet the requirements? Many: does this duplicate work in other courses? Doug: what are we suggesting?</p>	<p><input checked="" type="checkbox"/> Motion to REJECT By: Bill Griffiths</p> <p><input checked="" type="checkbox"/> Motion Seconded By: Doug Moodie</p> <p><input checked="" type="checkbox"/> Approved to REJECT by ALL</p> <p><input type="checkbox"/> Rejected</p> <p>Notes:</p>

## General UPCC Discussion

- **Cross-Listed/Cross-Leveled Courses Proposed Policy Discussion**

A **cross-listed course** is a course that is offered under more than one departmental prefix.

- Courses must be within the same undergraduate or graduate numbering level.
- Courses must have the same credit hours, same syllabi, same objectives, same instructor, same modality (f-2-f, online or hybrid), same classroom space and time.
- Special Topics courses can only be cross-listed with an equivalent Special Topics course with another departmental prefix.
- Traditional independent study, honors thesis, practica, internships, directed readings, master's thesis, dissertation, etc. courses should not be cross-listed.
- Cross-listed courses must be supported by a rationale or interdisciplinary justification.
- No more than two courses can be cross-listed.
- Students cannot earn credit for more than one of the cross-listed courses.

A **cross-leveled course** is a course that is offered by departments across numbers and/or levels.

- Cross-leveled courses are limited to the following course numbering convention: 3000/5000, 4000/6000, 5000/7000, and 6000/8000. Nine-thousand (9000) level special topics, directed study, thesis, internship/practica, dissertation, courses may not be cross-leveled.
- Cross-leveled courses must be supported by a rationale or interdisciplinary justification.
- Cross-leveled courses must show different levels of rigor, with the higher number course being more rigorous. This will be demonstrated in 2 different syllabi that include, but are not limited to, different objectives, assessments and outcomes.
- Cross-leveled courses at the graduate level must be taught by faculty with graduate faculty status.
- Cross-leveled courses must share the same modality (f-2-f, online or hybrid).

### Discussion –

Anissa Vega – proposed by UPCC, Academic Affairs will facilitate, discussed here, will be voted on in Faculty Senate

Nihal Khote is presenting – their work produced the criteria listed above – various notes were added by members to inform the committee and to clarify these objectives – some notes: perhaps clearer to split bullet 2 into two bullets – one for Course and one for Section requirements;

Question from UPCC: Why ‘no more than 2’?

Answer: This is a guideline from accrediting bodies, but not sure why, perhaps it confuses students with too much cross-pollination;;; cross-leveling – why 3k with 5k, 4k with 6k, or example? Why not 4k with 5k? Perhaps delete bullet 1 sentence one (keep 2<sup>nd</sup> one)? They state that makes sense, will consider

**Motion to adjourn (time nor member noted), approved by all**