Members Present:
Ryan Ronnenberg (CHSS), Zeynep Kelani (Proxy – Michelle Head, Coles), Doug Moodie (Coles), Lee Langub (Bagwell), Shannon Howrey (Bagwell), Bill Griffiths (CSM), Michelle Head (CSM), Camille Payne (Wellstar CHHS), Jennifer Wade-Berg (Wellstar CHHS), Nancy Conley (COTA), Amanda Wansa Morgan (COTA), Tonya Jones (UC), Carolee Larsen (UC), Julia Morrissey (HC), Sandip Das (SPSEET), Sathish Kumar Gurupatham (SPSEET), Susan Rouse (Gen Ed Council), Pam Cole (Academic Affairs), Xueying Chen (KSU Library), Ana Edwards (Registrar), Erin Delaney (SGA Rep), Kevin Gwaltney (Institutional Effectiveness)

Guests:
Kris Durocher – Gen Ed
Pinder Naidu – LIS
Amy Jones – Academic Affairs
Laura Palmer – TCID
Danielle Herrington – Registrar
Mardi Richardson - Registrar

Call to Order – 12:40pm
Amanda – proxy for Nancy
Michelle – proxy Bill Griffiths

REMINDER: UPCC terms will be 3 years starting in Fall 2020

Review of March 28ᵗʰ Meeting Minutes
Motion: Susan Vande Ven
2ⁿᵈ ‑ Tonya Jones
Approved by All

Review of April 18ᵗʰ Meeting Minutes
EDIT: Danielle Bruehrer was there but not in sign in.
Motion: Susan Vande Ven
2ⁿᵈ: Tonya Jones
Approved by All

UNIVERSITY COLLEGE

Department of Leadership and Integrative Studies
- INTS 4498 Senior Seminar in Integrative Studies (Course Description)
  - **Pinder Naidu & Kate T. – faculty in INTS presented**
  - They were asked for syllabi for online packages
  - Asked for Distance Learning Rep – not present
  - We will get clarification on how these syllabi get approved
  - JWB asked for consideration of the 17 syllabi
  - JWB asked for minor edits

MOTION – Michelle Head
2ⁿᵈ – Bill Griffiths
Approved – ALL

Congratulations to UPCC member Evelina Sterling for her various new job appointments

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COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of Technical Communication and Integrative Design
MICHAEL LEAHY PRESENTED
- TCOM 4045 Multi-Media for Technical Communicators (Course Description)
  - A clerical error had been made and a course description from TCOM4000 had been duplicated. We are simply fixing the original course description.
- IAD 4490 Special Topics in Interactive Design (Course Credit)
  - We didn't include "take multiple times" in original proposal
  - Current max credit hours says "99" = no.
  - Max credit hours counted graduation changed to "12"

MOTION TO APPROVE TCOM 4045 AND IAD 4490 for SPRING 2020 – Bill Griffiths
2ⁿᵈ – Amanda Wansa Morgan
Approved - ALL

Department of Interdisciplinary Studies
- AMST 3730 Introduction to Native American Studies (New Course)
  - **Mariam Brown Spiers presented**
  - Will work in 2 departments – potential required course in American Studies minor as one of three options in a menu; Geography and Anthropology Dept. to replace current course "Cultural Diversity in the US."
  - We don't have the program change proposal at our level
  - Discussion ensued via Kevin Gwaltney around the "faculty approved degrees required to teach this course) – we really only need the automatic degrees – could delete some
  - EDIT REQUESTED – Faculty approved degrees
  - EDIT MADE IN THE ROOM – Make sure your Curriculog form has correct language regarding the name of the minor – "Comparative American Studies Minor"
    - Bill G. asked: why does this info need to be on there since the course *currently* doesn't impact a program, since the program doesn't exist yet.
  - Ana: That minor was approved by Susan Smith in dept. and it's sitting at the College Curriulcum level (Minor in Native American Studies)
    - Therefore, this course would be an orphan available for electives until adopted into minors.
  - JWB – Syllabus question/revision: what must be on everyone's syllabus – EDIT – MUST add the Academic Integrity policy.
  - Syllabus – Wanting clearer and more concise description under Participation
  - EDIT – you are using ENGL1102 as a gate for PreRequisite
    - Is this an appropriate measure for PreReq?
    - You also mention Research Methods in the course and ENGL1102

- Pam – ENGL1102 is one of the few that is okay for a PreReq because its required of every undergraduate student
- Discussion ensued

MOTION TO TABLE until program change comes in the Fall SUSAN ROUSE
2ND; Doug Moudie
Comment on the Motion – Bill Griffiths – this is not a case where we are creating an error in the catalog;
APPROVED – 6
OPPOSED – 8

MORE DISCUSSION ENSUED ABOUT THE PROPOSED EDITS (ABOVE)

MOTION TO TABLE AMST3730 UNTIL EDITS ARE MADE for Fall 2019 Revisit – Bill Griffiths
2nd – Amanda Wansa Morgan
APPROVED – ALL

COLLEGE OF COMPUTING AND SOFTWARE ENGINEERING

D. Michael Franklin Presenting

- CSE 4490 Special Topics in Computing and Software Engineering (New Course)
  - Its currently not repeatable for credit.
  - Please change to "yes" – EDIT and indicate "9" max credit hours

MOTION TO APPROVE – Bill Griffiths
2nd – Michelle Head
Approved by All

Department of Computer Science
D. Michael Franklin Presenting
- CS 3305 Data Structures (Prereq/Coreq)
  - Question – « B or Better' – does that affect CPOS?
  - Ana – it depends on the grade
  - Bill G – reiterating the issue of "B or Better" because "C or Better' is passing for credit; therefore, they "pass" the class with a C and it goes into Degreeworks but they need to take the course again to get into the next level. So those other semesters ends up wasting them money.
  - DMF: The rationale is that we want students to have a B or Better to make sure they can succeed in the more advanced courses
    - Michelle – now you are discriminating against students who cannot afford to take the courses again
    - Ana – this has been a Financial Aid challenge for a while. 1st attempt and they get a C, they will pay for the 2nd attempt.

- Bill Griffiths spoke at length with a philosophical perspective on how we decide what C means – We decided that C means, university wide, passing and acceptable = credit. This "B or Better" is a reflection of grade inflation.
- Michelle Head– if they fail the Lab, do they have to take the course with the lab?
- CHANGE – moved CS3305L from "Corequisite" to "Concurrent Prerequisites"
- Bill Griffiths: Why is CSE2300 being added a PreRequisite?
  - Discussion ensued between Bill Griffiths & D. Michael Franklin
- Doug Moudie – The proposal says "the changes identified in this proposal do not impact offerings in other depts"
  - Discussion ensued
- Michelle Head – How does the "B or Better" affect attrition in your program?

MOTION TO TABLE Discussion this entire package from Department of Computer Science to the Executive Board in August 2019 – didn't catch who.
2ND: Susan Rouse
Discussion – Doug brought up that the program lacks the full description of changes as well as lacks the impact report component. Jennifer Wade-Berg is pointing out that the PreRequisites are unclear based on a lack of justifications.
APPROVED – 10
OPPOSED – 1
We did not get to:

Department of Computer Science
- CS 3305L Data Structures Lab (Prereq/Coreq)
- CS 4267 Machine Learning (Prereq/Coreq)
- CS 4492 Undergraduate Research (New Course)
- CS 4493 CS Research Seminar (New Course)

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Electrical Engineering
- Minor in Biomedical Engineering (New Minor)
- ENGR 3410 Fundamentals of Biomedical Engineering (New Course)
- ENGR 3411 Biomechanics for Engineers (New Course)
- ENGR 3412 Biomedical Instrumentation (New Course)

MOVE TO TABLE ENGINEERING PACKAGE TO AUGUST – Amanda Wansa Morgan
2nd – didn't catch it
APPROVED BY ALL

OTHER
- Recommendation for Nonvoting Membership to the UPCC – Office of Financial Aid

Move to table discussion – Susan Vande Ven
2nd – Bill Griffiths
Approved by ALL

NOTES TO ALL:

Please read through the Electrical Engineering package before our first meeting in the Fall.

Kevin Gwaltney requests that Financial Aid reps have standing invites to these meetings to represent.
Jennifer Wade-Berg has extended the invitation to the Dir. Of Financial Aid.

Update on WELLNESS1000 – Dr. Cole did have correspondence with BOR. If Wellness is used an elective for a major, they **will** allow Financial Aide to cover it.

Motion to adjourn – Amanda Wansa Morgan
2nd – Bill Griffiths
Meeting Adjourned – 2:15pm