

Research, Scholarship and Creative Inquiry Momentum Fund
Notice of Funding Opportunity

Purpose: The Research, Scholarship and Creative Inquiry Momentum Fund mechanism will return a portion of indirect funds obtained via external award mechanisms back to the researcher following the closure of an extramural award. The purpose of these funds is to directly support activities aimed at securing subsequent external awards. Such activities may include but are not limited to: gathering of preliminary data, travel to support research activities, professional development, and/or research dissemination activities.

Eligibility: To qualify, the following conditions must be met before these funds will be released to the investigator.

1. The award in question must have returned indirect costs to Kennesaw State University to be eligible.
2. The eligible award must be officially closed, which includes any available no-cost extension period(s).
3. The individual must have been a Principal Investigator on an extramurally funded, federal award that allows for the return of full indirect costs to the institution.
4. The investigator must have a written plan of applying for/securing new external funding within the next eighteen (18) months to be eligible (see below). This can include new award application submitted to an external agency, under review, or awaiting a new notice of award.
5. The investigator must maintain institutional affiliation with Kennesaw State University for the funding period.

Procedure: Investigators must apply for these funds no less than six (6) months prior to the closeout of their award. Applications are accepted three (3) times per year on January 15, April 15, and September 15. Applications will be submitted through InfoReady software and require:

- Budget and one-page project description, outlining the proposed activities and how these activities will support securing new extramural funding. For each grant, the PI can request up to 2% of the indirect cost return generated during the life-time of the grant, but not to exceed \$10,000.
- Detailed plan for securing new external funding within the next eighteen (18) months. Include the current status of all pending extramural award applications and reviews from any grant proposals that have been submitted within the last year.
- A letter from the investigator's Chair or Associate Dean for Research indicating support for the research plan. This support should indicate protected time for research (e.g., a course-release), protected research space, or both, as applicable.
- A listing of any current and/or pending research support available to the PI at the time of application.

Information about Allowable Costs: All spending plans and orders are due by January 15 each year. Travel must be encumbered by March 1 and expended by April 30. Any amount that exceeds the

approved funding will not be covered by the Office of Research unless prior approval is received. If faculty incurs expenses that exceed their funding, they will be responsible for covering these costs.

Please note that this list is not exhaustive. All requests are subject to department approval.

Allowable	Prohibited
✓ Supplies related to research ¹	✗ Classroom Supplies
✓ Hardware and software ²	✗ Copy editing and grant writing
✓ Research materials (books, journal subscription, etc.)	✗ Furniture and furnishings (e.g., Varidesk, office chairs, décor)
✓ Equipment used for research	✗ Research team perks
✓ Professional membership ³	✗ Gifts
✓ Conference registration	✗ Teaching or curriculum development
✓ Travel for research, presentations, special training, workshops, or data collection ⁴	✗ Personal electronics not directly related to research activities (Air-Pods, etc.)
✓ Publications	✗ Predatory journal publications
✓ Consulting ⁵	✗ Club membership
✓ Participation incentives for research subjects ⁶	✗ Personalized items
✓ Undergraduate and graduate student researcher stipends	
✓ Summer salary and course release	

¹Supply requests should be directly related to the research project.

²Faculty are responsible for obtaining UITS approvals. All such assets are owned and tagged by the university.

³Faculty must provide an approved membership form.

⁴Registration and travel for predatory conferences not allowed; students have more restricted [allowable expenses](#)

⁵No adjunct faculty can be paid as consultants and spending must comply with BOR, USG, and KSU policy.

⁶Must follow [Fiscal Compliance](#) and [IRB](#) guidelines.