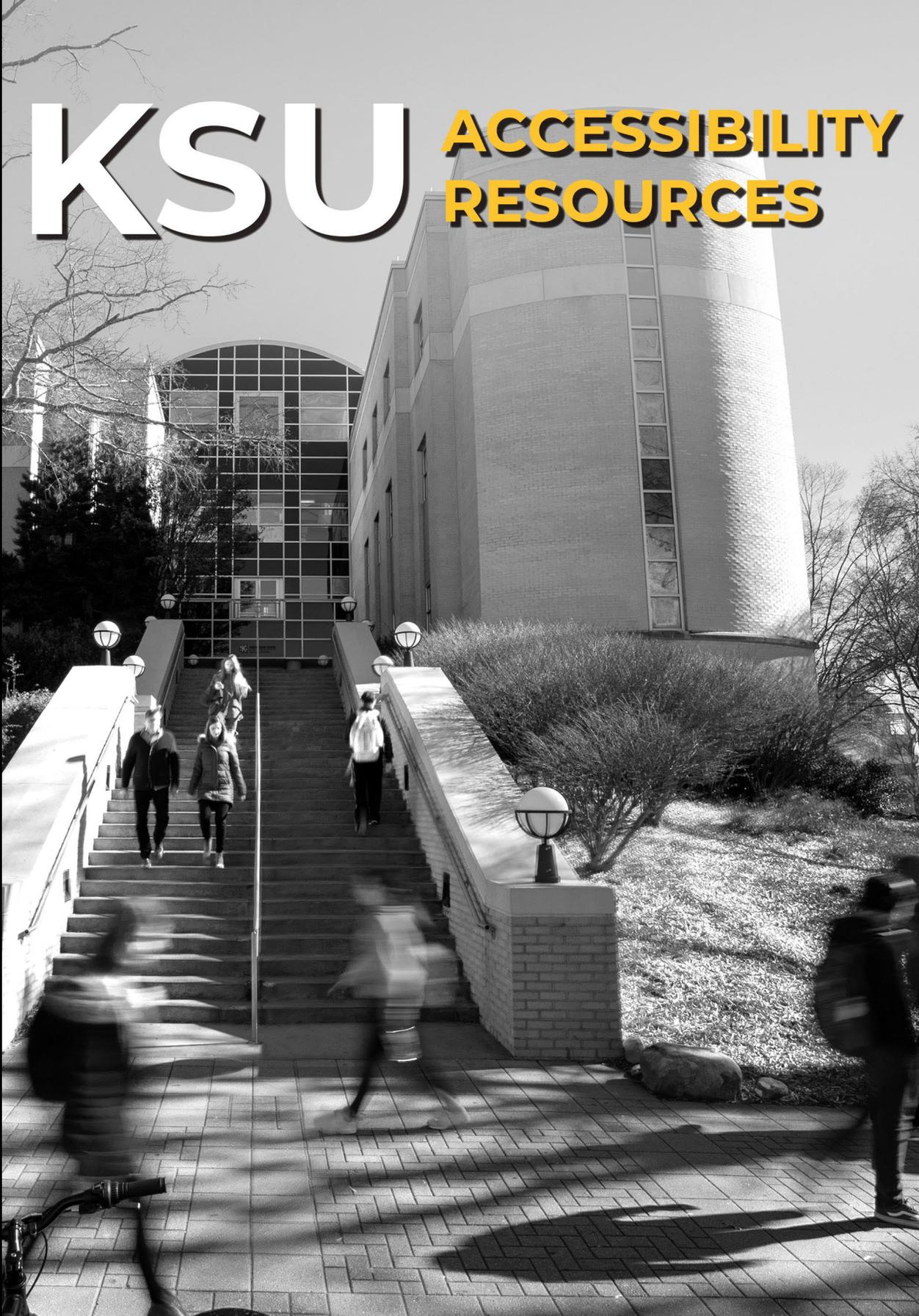


KSU

ACCESSIBILITY RESOURCES

2021



Provided by
the Presidential Commission
on Disability Strategies and Resources



KENNESAW STATE
UNIVERSITY



KSU Accessibility Resource Brochure

Whether you are a student or staff member with a disability or a staff or faculty member serving our students, accessibility is a vital piece of what we do at Kennesaw State. At KSU we believe that we all benefit when everyone, regardless of ability, has equitable access to the resources they need to be successful.



This online brochure is provided by the [*Presidential Commission on Disability Strategies and Resources*](#) to direct you to key accessibility resources that benefit Kennesaw State University students, faculty, and staff. It is our hope that those who use it will be better equipped for success in their roles at KSU.

The brochure is divided into three sections. The first, General Accessibility Resources, highlights resources which benefit students as well as faculty and staff. The second, Student Accessibility Resources, focuses on resources which primarily benefit students. And the third, Faculty and Staff Accessibility Resources, focuses on those which benefit faculty and staff and prepare them to work with students with disabilities.

Each section is also divided into two sub-sections: KSU Accessibility Resources (provided directly by the University) and Outside Accessibility Resources (provided by organizations or government agencies not directly associated with KSU).

Each listing includes a link to the stated resource as well as a brief description of what that resource provides. We recommend that you familiarize yourself with the sections that are appropriate to your role at KSU and bookmark the brochure in your browser so that you can easily return when you need to!

General Accessibility Resources

01

KSU Accessibility Resources



[Accessible Parking Info](#)

Accessible parking is provided in accordance with the A.D.A. Standards for Accessible Design and Georgia State codes. Click to visit Campus Services for Parking and Transportations' rules and regulations for the use of accessible parking as well as accessible parking locations for Kennesaw and Marietta campuses.



[Emergency Operations Plan](#)

The Emergency Operations Plan is a must-have policy and procedure manual for all Kennesaw State University students, faculty, and staff in the event of a major incident or disaster.

[KSU Unisex Toilet Locations: Kennesaw](#)

KSU Facilities Services website provides campus maps for the Kennesaw and Marietta campuses showing the building locations that provide unisex restroom facilities.



[KSU Unisex Toilet Locations: Marietta](#)

KSU Facilities Services website provides campus maps for the Kennesaw and Marietta campuses showing the building locations that provide unisex restroom facilities.



[Lactation Rooms](#)

KSU provides access to lactation rooms for the convenience of the faculty, staff and students on both the Kennesaw and Marietta campuses. [Contact the Women's Resource Center](#) for locations and instructions on reserving the lactation rooms.



[Office of Diversity and Inclusion](#)

The Office of Diversity and Inclusion at Kennesaw State University seeks to foster an inclusive learning and work environment that promotes an understanding of, and appreciation for, difference through initiatives, programs, services, and training.



[Office of Institutional Equity \(O.I.E.\)](#)

The O.I.E. administers the University's Non-Discrimination and Sexual Misconduct (Title IX) policies. O.I.E. has updated these policies to be consistent with the new federal regulations effective August 14, 2020. The office also conducts discrimination and sexual misconduct prevention and awareness training. Reports of discrimination or sexual misconduct can be submitted to the [O.I.E. for investigation](#).

Outside Accessibility Resources



[2020-2021 State and Federal Accessibility Guidelines](#)

This e-book examines the current laws and standards that govern United States federal and state agencies and departments, highlighting what businesses, government agencies, and learning institutions need to know about accessibility requirements and the law.

[Americans with Disabilities Act \(A.D.A.\)](#)

This A.D.A. government page provides up-to-date information and technical assistance concerning the Americans with Disabilities Act. The navigation bar links readers to laws and regulations, design standards, technical assistance materials, and enforcement activities.

[Etiquette for Working with Students with Disabilities](#)

Even those with the best of intentions can, through thoughtless gestures or ill-timed words, do or say something that can cause harm to someone around them. People with disabilities are often prone to experience micro-aggression. This page offers resources to help students, staff, and faculty speak and act with sensitivity toward those with differing abilities.



Get Your Disabled Person's Parking Affidavit

The Georgia Department of Revenue application form allows you to apply for a disability parking placard or license plate.

Job Accommodation Network (JAN)

JAN, the Job Accommodation Network, is a free site that links employers and individuals with disabilities to critical job information concerning workplace accommodations and disability employment issues. *JAN's* A to Z listings provides information concerning disabilities, topics of concern, and limitations that help in determining effective accommodations. *JAN* consultants offer one-on-one assistance as a means to ensuring employers understand the Americans with Disabilities regulations; as well as one-on-one assistance to help individuals with disabilities understand the accommodation process.

Tips on Working with People with Disabilities

This straightforward and comprehensive guide provides some useful tips on dos and don'ts when interacting with people with various types of disabilities. This includes preferred terminology and behaviors for various situations, such as when a person uses a wheelchair, has a service animal, or uses a sign language interpreter, and points of awareness for a large number of other visible or non-visible disabilities.

World Institute on Disability (W.I.D.)

The World Institute on Disability (W.I.D.) is a nonprofit focused on global disability rights. The organization was founded by and is led by persons with disabilities. It works to advance the rights and opportunities of persons with disabilities world-wide. Its goal is to offer accessibility solutions for community living and employment by optimizing digital tools. It also works to create "disability inclusive emergency preparedness, disaster risk reduction, and climate resilience."

Student Accessibility Resources

02

KSU Accessibility Resources

These accessibility resources are provided by Kennesaw State University specifically to serve students.

[Academy for Inclusive Learning and Social Growth](#)

The Academy for Inclusive Learning and Social Growth at Kennesaw State University offers a fully inclusive post-secondary college education and experience to students with different intellectual or developmental abilities. The program involves enrollment as non-degree seeking audit students in typical university courses and includes social integration, career exploration, and training resulting in a Certificate of Social Growth and Development.

[Disability-Related On-Campus Housing](#)

Students with disabilities are entitled to accessible on-campus housing. To request reasonable disability-related housing accommodations, students must apply for campus housing as well as register with [Student Disability Services \(SDS\)](#) following the action steps described on the website. Once accommodations have been determined by SDS, the approval is forwarded to Housing and Residence Life. Timely requests are critical as applications for housing are processed on a first-come first-served basis.

[Student Disability Services \(SDS\)](#)

[Student Disability Services \(SDS\)](#) provides reasonable accommodations and connections to campus resources that ensure equal access to educational opportunities for students with disabilities. Students must self-identify with SDS and provide supporting documentation that meets the University System of Georgia disability documentation guidelines. A Disability Service Provider will develop an individualized accommodation plan with the student and provide guidance on the implementation of the approved accommodations for courses and relevant campus programs.





Outside Accessibility Resources

[The Autistic Self-Advocacy Network \(ASAN\)](#)

ASAN provides toolkits on a number of materials, all of them are in easy-read language, too.

[Disability Rights, Education, Activism and Mentoring \(DREAM\)](#)

DREAM is charged with the mission of advancing the interests of students with disabilities, in post-secondary institutions, and their allies across the United States. DREAM advocates for student rights, increased accessibility, social and policy change, and aims to provide support and mentorship to local campus disability groups and individual students. The site includes information about campus organizations and resources, and news in disability and higher education.

[Georgia Vocational Rehabilitation Agency \(GVRA\)](#)

GVRA focuses on creating employment and independence for persons with disabilities. It operates five integrated and interdependent programs in order to achieve its aim. Not only does it run the Vocational Rehabilitation Program, but it also provides disability adjudication services in relation to disability claims with the Social Security Administration, programs that serve consumers with visual impairments, and a business enterprise program.



National Center for College Students with Disabilities (NCCSD)

The website for NCCSD serves as a clearinghouse of resources about disability and higher education all in one place. NCCSD is based at [AHEAD](#) and supported by a grant from the Office of Postsecondary Education.

Regents Center for Learning Disorders (RCLD)

RCLD serves students with learning disorders that impact academic, cognitive, and/or behavioral/emotional functioning at the postsecondary level. The RCLD provides assessments, documentation review, consultation, research, resources, and training related to students who have learning disabilities.

US Department of Education: Know Your Rights

The information at this link “Students with Disabilities Preparing for Postsecondary Education: Know Your Rights and Responsibilities” is provided by the Office of Civil Rights (OCR) in the US Department of Education. It explains the rights and responsibilities of students with disabilities who are preparing to attend postsecondary schools. The link also explains the obligations of the postsecondary school to provide academic adjustments, including auxiliary aids and services, to ensure the school does not discriminate on the basis of disability. It also encourages an understanding of your responsibilities and those of postsecondary schools under Section 504 and Title II.



Faculty and Staff Accessibility Resources

03

KSU Accessibility Resources



Academic Web Accessibility- Resources for Faculty & Academic Support Staff

The Academic Web Accessibility page for Kennesaw State University is produced by Digital Learning Innovations as a central hub for KSU faculty seeking guidelines, assistance, and support for academic accessibility. KSU faculty should consider it a primary go-to resource for accessibility issues.

Digital Learning Innovation (DLI)

Digital Learning Innovations (DLI) at Kennesaw State University is a multi-faceted department that provides an array of services and resources related to distance and technology-enhanced learning. We include a special focus on Academic Web Accessibility, assisting faculty in creating accessible online content through workshops, self-guided professional development, and one-on-one consultations.

Employee A.D.A. Accommodation Request

In accordance with the Americans with Disabilities Act, Kennesaw State University provides reasonable accommodations to enable the hiring and retention of qualified employees who are able to perform the essential functions of their positions. Any employee of the University wishing to self-identify as disabled or request a reasonable accommodation due to a disability should utilize this website. The process to contact Human Resources, request accommodations, and the requirements and considerations for accommodations are outlined on this web resource.

[Association on Higher Ed and Disability \(AHEAD\)](#)

AHEAD is a primary resource for “disability resource professionals, student affairs personnel, A.D.A. coordinators, diversity officers, AT/IT staff, faculty and other instructional personnel, and colleagues who are invested in creating welcoming higher education experiences for disabled individuals.” They deliver professional development, networking, and important information on emerging issues.

[CAST Universal Design for Learning](#)

CAST is a nonprofit education research and development organization that created the Universal Design for Learning (UDL) framework and guidelines. The framework and guidelines are aimed at creating inclusive education design and practice. It uses regional events, institutes and webinars to help educators implement guidelines in their practices.

[Disability Studies Quarterly \(DSQ\)](#)

Disability Studies Quarterly (DSQ) is the multidisciplinary and international journal of the Society for Disability Studies. Its focus is on developing theoretical and practical knowledge concerning disability as it promotes the “full and equal participation of persons with disabilities in society.” It is a peer-reviewed electronic journal that publishes articles and creative works. DSQ is open access and is published by the Ohio State University Libraries four times a year.

[National Alliance on Mental Illness \(NAMI\)](#)

NAMI, the National Alliance on Mental Illness, is the nation’s largest grassroots mental health organization dedicated to building better lives for the millions of Americans affected by mental illness. The organization and its affiliates offer education programs, advocate for national public policy, provide a toll-free help line, and lead awareness events and activities.

National Center on Accessible Educational Materials (A.E.M.)

“Accessible educational materials, or A.E.M., are materials and technologies usable for learning across the widest range of individual variability, regardless of format or features.” At the A.E.M. site you can find webinars, tools, articles, best practices, publications, and many other resources for academic accessibility.

National Center on Disability and Access Ed (N.C.D.A.E.)

The National Center on Disability and Access to Education (N.C.D.A.E.) focuses on addressing issues of technology and disability in education policies and practices. It is their goal to enhance the lives of people with disabilities and their families by ensuring that policy, research, training and technical assistance, and disseminated information aid top administrators in improving accessibility for their organizations.

W3C Academic Web Accessibility Initiative

According to their site, “The World Wide Web Consortium’s (W3C) commitment to lead the web to its full potential includes promoting a high degree of usability for people with disabilities.” W3C is an authority and essential resource for best practices for making your online content accessible for your students with disabilities.

WebAim

WebAim is a user-friendly resource intended to “empower individuals and organizations to create accessible content.” They offer, among many other resources, accessibility training, site certification, and technical assistance as well as a community to support content creators concerned about accessibility.

