

Student Activities Budget Advisory Committee
Meeting Minutes
September 21, 2022
(Meeting virtually via Microsoft Teams)

VOTING MEMBERS PRESENT: Emilee Cornelison, Abby Belinski, David Mann, Zoe Derr, and Zae Brewer.

NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT: Ronald Briggs, Stephanie Gericke, Melissa Kohring, Jessica Roberson

CALL TO ORDER: SABAC Chair, Nigel Harris called the meeting to order at 3:30pm. Attendance was taken, and quorum met.

SUPPLEMENTAL FUNDING REQUESTS

1. Analytics and Data Science Organization: Jitendra Sai Kota

ADSO is planning to host a scavenger hunt that would cover the Kennesaw Campus. Students would be given data science-themed clues which they will use to identify locations on the campus or on the KSU website. Emphasis will be given to helping students identify locations or web pages which are important for them to be aware of (i.e., the student tech help desk, CARE services, etc.) Students will photograph their team outside each location they correctly identify using the clues, or in the case of virtual, webpage locations obtain a piece of information from the KSU website. Students will regroup and share photos, and prizes will be awarded to the top 3 teams.

Program- ADSO Scavenger Hunt

Date- October 7, 2022

Amt Requested: \$316.56

Questions: Is your organization including sales tax in the prices? Yes, in the food. We can remove the sales tax.

Discussion: None

Rationale- Revised request amount to **\$309.24** reflect removing tax amount from previous request.

Zae Brewer proposed the **motion to vote in the amount of \$309.24, seconded by Zoe Derr.**

Motion passed 5-0-0.

2. Pre-Physician Assistant Club: Corene Fuller

The founder of Strive, Kristin, charges \$100 to come give talks to groups of people. She would discuss with us her journey to paying off her Physician Assistant school debt, as well as give us valuable advice on how to pay off our own student loan debt. The \$100 is the only associated cost with this event.

Date- TBD

\$100.00

Questions- Is this something that will be open to all KSU students? Yes, anyone can come to this event. How are you planning to advertise this event to the KSU community? We have an Instagram that we use and we sometimes make posters. As an RSO event are supposed to be promoting on OwlLife for all students to see.

Discussion- None

Rationale- Amount approved based on information presented and questions answered based on SABAC protocol.

Zae Brewer proposed the **motion to vote in the amount of \$100.00**, seconded by Zoe Derr.

Motion passed 5-0-0.

3. Pre-Physician Assistant Club: Corene Fuller

For this event, we plan to project YouTube video(s) of different suturing techniques for students to practice with on their suture pads. This event will be valuable to students interested in the medical field because suturing is a basic skill that most medical providers perform regularly.

Program- Suture Lab Event

Date- TBD

\$189.70

Questions- Will this event be open to the KSU community? Yes, same as the first event. This is open to all KSU student. Are the items you provided documentation for, are those disposable items? After they are used, is the goal keep them? The kits are going to be damaged afterwards. So, unfortunately, because of the needle puncturing them multiple times, we will not be able to use them afterwards and we will have to dispose of them.

Discussion- Was this open to the entire KSU community? Yes, it is open to all of the KSU community.

Rationale- None

Zoe Derr proposed the **motion to vote in the amount of \$189.70**, seconded by Abby Belinski.

Motion passed 5-0-0.

4. Black-Owned Business at Kennesaw: Shiekim Cartledge

Black-Owned Businesses at Kennesaw Interest Meeting November 6th Event. Business Gala Women's History Month Conference and More events that we are still planning.

Program- Strive Coaching

Date- November 6, 2022

\$4450.00

Questions- Clarification: what is the total cost of your request, and do you have documentation for those costs? No, we do not have documentation. Some are snacks and finger foods that total up to \$200 for one event. We have an October giveaway of supplies (\$100= copy paper, business utensils, business cards, etc.) We are also requesting for decorations. Are you planning to keep the decorations afterwards? Decorations will be disposable. Do you have any sort of documentation, links, or screenshots that you could share with us that show us the exact price of the items that you are requesting? No, just rough estimates. You have the extreme student involvement fair listed as one of your events, which occurred on August 18, an interest meeting, and black Wall Street. Can you clarify the amount that you're looking for? For the Black Wall Street event around \$500 for that event. Has that event already been scheduled? No. Do you have a tentative date for the event? No, Maybe October 13. Can you clarify the total amount that you're requesting, given some of these events have already passed? For those events that were on the paper that pass. No. We scrapped them. We just have Black Wall Street. How did you come in with come up with your estimates? Do you have any additional information to provide us? We do not have any more additional information.

Discussion- No clear understanding of events. None Scheduled. Request is too vague. No Documentation.

Rationale- None

Zoe Derr proposed the **motion to vote in the amount of \$4450.00**, seconded by Zae Brewer.

Motion failed 0-5-0.

5. Adopt-A-Stream at KSU: Sahil Bardai

Students will meet at Noonday Creek Trailhead to conduct water chemical testing as well as take part in cleanup of the area. Students will also help restore the greenery around the area. The results from chemical testing will be reported to Georgia's Adopt-A-Stream Program online portal. If any concerning results are found, appropriate action will be taken to help the water flowing though the creek with the help from Georgia's Adopt-A-Stream staff. The chemical testing that the students will perform are as follows: 1. Dissolved Oxygen Testing 2. pH test 3. Water Conductivity Test 4. Water Temperature Test These tests require some supplies that are DISPOSABLE. We are requesting funding for those items from SABAC.

Program- Adopt-A-Stream at KSU Chemical Testing

Date- October 2, 2022

\$276.34

Questions- So can you clarify the cost for the sampling bottle; the documentation you provided may not have been accurate. On the application \$14.99 was requested but the price has decreased \$11.99. Is it possible, we can go ahead and change our request to \$11.99 for these glass bottle? Yes

Discussion- Will this event be open to all KSU students? How this organization planning to promote this event? Adoptive stream chemical testing is open to all KSU students. Students must join us through

Owllife. We plan to promote this event through Flyers in the College of Science and Mathematics buildings, through Owllife, the activities Instagram page, and our own Instagram page which is called Adopt-A-Stream. Could somebody please state the amount for me to type it in the chat? \$261.34.

Rationale- Due to the price change in the glass sample bottles.

Zoe Derr proposed the **motion to vote in the amount of \$261.34**, seconded by Abby Belinski.

Motion passed 5-0-0.

6. National Council of teachers of English-Student Affiliate: Haley Plant

Book club will include a monthly meeting of NCTE members and potential members. This program will include discussions over a monthly chosen book with themes. Snacks and drinks will be provided at these meetings. For example, March: The Victorian Era

Program - Book Club

Date- - Once a month starting 9/30/22 and going to 4/30/22 - excluding December and May- 7 meetings total

\$210.00

Questions- Did you provide documentation on what these items will cost you? No, the books that we looked at were about \$15-20. We do not have a book picked out yet because we wanted to let the group vote on the books. We have a selection to vote from, but we do not have that list to provide to SABAC. None of those books are above \$19.99. For Food, we have some money in our official bank account and plan to use the funds leftover after the book purchases for food. Ex. store-bought cookies, Styrofoam cups, and juice. We have no documentation. Clarification what are you requesting funds for food or books? Both, we plan to giveaway for 1 book at each meeting. We plan to buy seven books total for the entire year. We plan to give those away to potential new members. Seven books at approximately \$15-20 will be about \$105.00. The remainder of the funds is for food, approximately \$20 on food per meeting.

Can you clarify how the giveaway book will be given away? Yes, we will give a book away to the first new person to arrive at the meeting. We will advertise both on our Instagram and a separate poster. The give-a-way has one rule; you must stay for the entire meeting to receive the book. Can a member of the organization get the book? Yes, A member of the organization can get the book, yes, but officers cannot.

Discussion- Noted \$105.00 for books and \$105.00 for food. Request is too vague. No Documentation on food. They do not have a books selection with documentation. No set prices. There was not enough supporting documents.

Rationale- There was not enough supporting documents.

Zae Brewer proposed the **motion to vote in the amount of \$210.00**, seconded by Abby Belinski.

Motion failed 0-5-0.

7. Board Game and Tabletop Club at KSU: Erik Blomberg

We, the Board Game and Tabletop Club, will provide a plethora of games donated to the club for people to play as well as encourage people to bring their own to share. We will provide space and community to play said games, promoting in person interaction. The club will provide water and other non-messy foods to members as it will be a 3-hour long event. Anyone is invited to attend and can come or go as they please.

Program- Board Game Night

Date- Every Friday excluding the 3rd of each month and the Thursday after the 2nd Friday of each month

\$275.00

Questions- Can you clarify the water amount versus the snack amount? \$25 per night for both water and Snack. We want to get two of these cases of water bottles at \$6.72. \$25 minus \$6.72 x 2 cases. The remainder is \$11.56 leftover. The remainder will be used to purchase a pack of gummies or whatever. We plan to let attendees vote on snack choice. Some leftover will go towards food. \$25 per meeting and that will be broken down to 13.44 for water and 11.56 for snacks? Yes

Discussion- You plan to vote on the snack, are there going to be options on what students can vote on? And do you have documentation on what those options would cost for us? \$225 is the amount they were requesting. The presenting member is not still in the meeting so we cannot confirm. I have \$225 as the amount that they were requesting. Yes, and a budget of \$25 per meeting. Given the water was the only quote with documentation at annually \$94.08. They have like \$11.75 left for whatever snacks they vote

on. The original amount of \$275, we revised amount of \$225, but then in terms of specifics. Is there a motion on the floor for an amount for just the documented water? What was the total amount for the bottles of water again? \$94.08.

Rationale- Only provided documentation for the water.

Zoe Derr proposed the **motion to vote in the amount of \$94.08**, seconded by Abby Belinski.

Motion passed 5-0-0.

8. Autonomous Ground Vehicle Team: David Chavarro

At the time of this writing, the organizer of the IGVC has not shared the registration fee for the 2023 event. However, participants of the 2022 competition had to pay a \$500 registration fee per team. We plan to travel to the event by multiple ground vehicles. Our route will mostly go through Interstate 75, which approximately lasts 10-12 hours. Once we arrive at the destination, we plan to stay at a hotel named "Baymont by Wyndham Auburn Hills", which will be booked from June 1st to June 6th, 2023. We will book three rooms, which contains two double beds. Each room will house four members, and costs \$84.99 per night. As a result, the grand total of our hotel booking will be \$1,395.95, including taxes and fees.

Program- FY23 Intelligent Ground Vehicle Competition Travel Supplemental Funding Request

Date- June 1st- June 6th, 2023

\$3073.55

Questions- No presenter to ask questions.

Discussion- They did not provide very much documentation or proof of how much things were going to cost. Seems very vague in their request. They do have a conference registration but the print out was for last year's conference. They do not have an estimate for this years or upcoming registration. That estimation makes me a bit uneasy because we do not know if there's going to be a cost change from last year's registration this year's. Not only that, I do not see how their request will benefit KSU as a whole.

Rationale- No confirmation on this year's registration cost & no benefit to KSU as a whole.

Zoe Derr proposed the **motion to vote in the amount of \$3073.55**, seconded by Abby Belinski.

Motion failed 0-5-0.

9. Kennesaw Pride Alliance: Laryn Johansson

The Annual Pride Gala is formal dance set up to provide a safe and inclusive space for all Kennesaw State University students to have a formal dance experience. This event has a nineties/Y2K theme to provide a bit of nostalgia and atmosphere.

Program- Annual Pride Gala

Date- October 21, 2022

\$1400.00

Questions- To clarify, the \$250 is supposed to be used for rentals? No. The rentals here is to help sell that atmosphere of a prom like event, particularly with the stanchions which are for velvet rope and the red carpet giving to an elegant, elevated look upon entrance for a prom feel. I noticed in your inventory list you had a camera and camera footage. Can you describe the purpose of that item exactly? Yes. The early 2000 and the 90s era saw the rise of Polaroid cameras. The Polaroid was used throughout these times, and it essentially provides a take-a-way to remember the fun to look back on it years later.

Discussion- The camera is an inventory item. Unfortunately, that is an item we cannot fund at all. It was \$37.99 for the camera. Minus the request amount, we'll bring the revised amount to \$1362.01.

Rationale- Inventory Items cannot be purchased with SABAC Funds.

Zoe Derr proposed the **motion to vote in the amount of \$1362.01**, seconded by Zae Brewer.

Motion passed 5-0-0.

10. Black Storm Cheer Squad: Ashley Williams

We want this event to be a night to remember for the students on campus. The activities: - Refreshments - Music - Prom King and Queen - 360 photo booth – Decorations

Program- Black Storm Cheer Squad Met Gala

Date- October 21, 2022

\$971.99

Questions- Can you clarify the DJ amount please? Yes, the DJ was 250. Could you clarify what was the \$34.99 was for? red carpet. I noticed for the 360 Photo Booth it says starting at \$450 when you look at the attached PDF. Do you have a quote? No, we do not have a quote yet. We are looking for a lower price. We just budgeting for that price. Are you planning to keep the red carpet or are you planning to dispose of that? I would love to keep it. If anything, we would donate it to any other organization that may need it because it can be reusable.

Discussion- Per the response we heard about the carpet that's considered an inventory item. We need to remove that and by my math that comes out to a revised amount of \$937.

Rationale- Inventory Items cannot be purchased with SABAC Funds.

Zoe Derr proposed the **motion to vote in the amount of \$937.00**, seconded by Zae Brewer.

Motion passed 5-0-0.

11. MSIB Club: Jordyn Upton

Theresa intends to network with professionals at the Protecting Pollinators in Urban Landscapes conference and make contacts for her upcoming thesis work. This includes support for her fieldwork as well as her experimental work, and attendance will also allow her to learn about current studies and research.

Travel Name- Theresa Wolff

Date- October 10-12, 2022

\$180.00

Questions- Are you all planning to Speaking at this event? No, this conference will be an identification workshop, which is going to be useful for my research in the future. So potentially next year I might be presenting, but not this year. Attendance at this workshop is to meet people from the Department of Natural Resources to set up her field work in field season. Can you describe how this business purpose for travel would benefit the broader student body in university? Yes, through attendance we are highlighting the research being done at KSU and creating these networks. One contact for one lab at the Department of Natural Resources spreads throughout the entire program and the entire college science and mathematics, because those contacts help other professors and other students gain opportunities.

Discussion- Remind me, is this one someone is presenting? No, they I think they said that they were just going to network.

Rationale- Not enough benefit to the KSU community.

Zoe Derr proposed the **motion to vote in the amount of \$180.00**, seconded by Abby Belinski.

Motion failed 0-5-0.

12. Dexterous Art Club: Zaynab Massenburg

This event will be to divide participants into 5 art groups to create a combined work of art. Each group will have the option to have their artwork printed so each member can take home their own copy of the piece. The winning group will have the largest and higher quality print out. Group meeting of Contest participants. display of created artwork. Photographing or copying and creating copies of the artwork.

Program- Group Art Collaboration

Date- October 25, 2022

\$179.48

Questions- Will you please clarify the food cost please? A box of sorted 12 Donuts will be \$15 and the drink will be a liter of soda (approx. \$1.48). Is this event open to the campus community? Yes, it is open to all the KSU community. Can you share how it's going to be promoted to everyone? We have promoted at 3 previous events so far. We've been promoting it from online groups. We've been promoting it on OwlLife and also Flyers.

Discussion- None

Rationale-None

Zoe Derr proposed the **motion to vote in the amount of \$179.48**, seconded by Abby Belinski.

Motion passed 5-0-0.

13. Dexterous Art Club: Zaynab Massenburg

Students will get together to create artwork using INK and paper for the month of October. A sip and paint on the Kennesaw campus for KSU students. each student will have their own canvas and plate to paint on following an instructor's guide. refreshments available.

Program- Step by Step Painting Party

Date- first week of October (3rd, 4th, 5th, 6th, or 7th)

\$36.68

Questions- None

Discussion- None

Rationale- None

Zoe Derr: Proposed the Motion to vote in the amount of \$36.68

Zae Brewer: Seconded the Motion

Zoe Derr proposed the **motion to vote in the amount of \$36.68**, seconded by Zae Brewer.

Motion passed 5-0-0

14. Dexterous Art Club: Zaynab Massenburg

Dexterous will host a art gallery styled event to display Artwork created by the students throughout the fall semester. This event is open to all students and will be a walkthrough event with snacks and drinks provided. Art gallery setup on campus. Serving of refreshments and snacks. presentation of club achievements before starting the walkthrough.

Program- Fall Wrap up Art Gallery

Date- - November 15, 2022

\$164.99

Questions- None

Discussion- If we subtract the Tac-N-Stik and the tablecloths, that brings you to \$132.50. Note: the Tac-N-Stik is technically reusable, but it gets less and less tacky, so it really is more of a onetime use thing. OK. Given that information. What's the revised amount? What is the Proposing amount? \$84.99 because they requested \$80.00 worth of tablecloths that are NOT disposable which are inventory items and prohibited.

Rationale- None

Zoe Derr proposed the **motion to vote in the amount of \$84.99**, seconded by Abby Belinski.

Motion passed 5-0-0.

15. KSU Collegiate 100: Kyla Young

Collegiate 100 conference will expose students to interacting with professionals to gain internships and co-ops within the 100 Black Men. The 100 Black Men membership ranges from NFL players to CEO of corporate companies. Allowing our general body member, a chance to participate will lead to gaining knowledge and elevated purpose from a collegiate perspective. There will be leadership and development workshops. Other workshops will be geared towards financial literacy, economic development, mentorship, and Academic Excellence. It derives from 100 Black Men of America, which who will be hosting the conference.

Program- Conference

Date- OCT 6th-9th

\$500.00/4 students

Questions- Minus the shirts which are prohibited items, can you clarify the amount you're requesting please? 5625.00. That Is that just registration? Yes. Can you provide us the purpose and the direct benefits to the broader student community and KSU this travel request? Yes. We are all here to receive work after school, this conference exposes us to prepare for that. It exposes us on one more professional level, how to go out and obtain those professional corporate jobs. We do have workshops that also advocate for money handling & finance. They also have workshops that increase the academic excellence for our students to maintain and encourage them to receive better grades. For your knowledge, SABAC is only permitted to provide a maximum benefit of travel for an RSO annually, which is \$5000. Given that, do you want to revise your amount the amount you are requesting from SABAC? Yes to \$5000.

Discussion- This is a networking event. I don't think I heard any presentation was happening. The shirts that were part of the original request, those are prohibited items for SABAC funding. The only items on the table for us to vote on would be the registration for 45 students. But the original amount was for over \$5000. I recorded \$125 is the registration per student. Revised amount was \$5000.00 It would only allow for 40 students at \$5000.00 amount.

Rationale- Not enough benefit to the KSU community and no one is presenting at the conference. Zoe Derr proposed the **motion to vote in the amount of \$5000.00**, seconded by Emilee Cornelison.

Motion failed 0-5-0.

VI. NEW BUSINESS

ANNOUNCEMENTS AND QUESTIONS:

Seeing no further information, the SABAC meeting adjourned at 5:22pm.

Respectfully submitted by Melissa Kohring, SABAC Secretary.

Minutes reviewed by:

Nigel Harris

Date: 9/30/2022

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Nigel Harris, SABAC Chair