

**Student Activities Budget Advisory Committee**  
**Meeting Minutes**  
**October 19, 2022**  
(Meeting virtually via Microsoft Teams)

**VOTING MEMBERS PRESENT:** Emilee Cornelison, David Mann, Zoe Derr, Zae Brewer, Sara Makkoul, and Charlene Johnson

**NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT:** Ronald Briggs, Stephanie Gericke, Melissa Kohring, Jessica Roberson

**CALL TO ORDER:** SABAC Chair, Nigel Harris called the meeting to order at 3:30pm. Attendance was taken, and quorum met.

**ANNOUNCEMENTS AND QUESTIONS:**

**Guest Speaker Jason Conley, Director of Budget Operations Presentation [attached below]**

**SUPPLEMENTAL FUNDING REQUESTS**

**1. Student Nurses Association: Amanda Manzie**

NSNA 40th MidYear Conference. From November 10-13 join us for the Conference which includes a live NCLEX-RN Review; panels with multiple nursing specialties; exhibits; workshops; and networking with students across the USA. In addition, student leaders will gain skills to manage state and local chapters and meet NSNA leaders including the Board of Directors, Nominating and Elections Committee, and the chair of the Resolutions Committee. Last year we sent five SNA board members to the Annual SNA Convention with the help of SABAC. We attended the meeting, created a budget with different scenarios, and requested annual funding. We would like to request additional funding in order to attend the NSNA Mid year and the Annual Conference this year. We followed the protocols for funding submission per the SABAC guidelines. We did have complications with the travel agency (miscommunication) so we are currently working to get receipts for hotels used during that convention. For more information on that, feel free to email the treasurer.

Program- NSNA Mid-Year Convention Travel

Date- November 9-13th 2022

**\$2775.26**

**Questions:** Due to the yearly maximum travel request of \$5000.00 and you have already requested \$4500.00 within your annual budget, this travel request has a maximum of \$500.00. How would you like to proceed? Would you like to amend your request to the maximum of \$500.00? Yes. What would that \$500.00 be used for? The convention fee that we have already paid due to the proximity of the date. Is this open to all KSU students? No, it is for nursing majors. Would this be a re-imburement request? Yes. We are no longer processing re-imburement requests. Do all of your attendees qualify for the conference member pricing? Yes

**Discussion:** Amount was revised to \$500.00 and they have already purchased their flight, conference registration, and lodging for this, so they would be seeking a reimbursement for this request. SABAC typically does not approve reimbursements for items that were purchased prior to SABAC approval.

**Rationale-** Items were purchased prior to SABAC approval.

Zoe Derr proposed the **motion to approve in the amount of \$500.00**, seconded by David Mann.

**Motion failed 1-5-0.**

**2. The Hospitality Leadership Club: Will Winnie**

This budget request is intended to provide supplemental funds to support club operations. Such operations would include club events to increase club membership and support growth of the Hospitality Program and also provide a fun and engaging space for fellow students to meet new people and socialize with students within their major or outside their major. October 20th is a Halloween pumpkin painting event for Hospitality leadership club members. The event is intended to provide a fun opportunity on the campus green for club members to network and unwind. We will need funds for supplies to put on the event. The November 15th event is our 2nd annual Gingerland event. The funding we are requesting

is for supplies to put on the event. We will be providing the materials for students to build gingerbread houses. The event is another fun opportunity for club members to connect and unwind outside of a professional development setting.

Program - Michael Leven School of Hospitality Management and Entrepreneurship

Date- October 20th 2022, November 15th

**\$1000.00**

**Questions-** No presenter for questions.

**Discussion-** There were no quotes for this event. We would not be able to fund this event for tomorrow.

**Rationale-** There were no quotes for this event.

Zoe Derr proposed the **motion to approve in the amount of \$1000.00**, seconded by Zae Brewer.

**Motion failed 0-6-0.**

### **3. Philosophy Student Association: Jade Flack**

The PSA has invited Dr. Rohan Sikri to give a guest lecture to philosophy students and club members on October 27th. The PSA's major events are guest lecturers from various philosopher professors, and this talk will be given by Dr. Rohan Sikri. Guest lecturers offer the philosophy students a novel topic that may not be introduced in traditional classes offered, and they provide enriching topics for the PSA to continue to explore and discuss after. After the formal talk, the lecturer will open up the floor for Q&A, where students get to engage with a high level academic about a topic they specialize in, fostering a fun and educational relationship to the study of philosophy.

Program- Philosophy Student Association

Date- - October 27th

**\$1000.00**

**Questions-** How will you be advertising for your event? OwlLife, Flyers, and Owl TV. Do you have any documentation from the speaker regarding the amount that you are proposing? No, our advisor has the information. Could you send us that information via SABAC email? Yes. Is the event scheduled for October 27? Yes. Have all the contracts and appropriate paperwork been completed? Yes. Have you hosted a guest lecture in the past? Yes. How many participants showed for those events? Over 90 attendees in the past. We are expecting high volume of people to attend.

**Discussion-** Can we get a copy of the contract? That would be an administrative item and we can get that on the back end. The presenter quoted an honorarium. Is this considered a gift? Honorarium is the appropriate term. What was the \$1000.00 for? It is the price per speaking engagement.

**Rationale- None**

Emilee Cornelison proposed the **motion to approve in the amount of \$1000.00**, seconded by Zoe Derr.

**Motion passed 6-0-0.**

### **4. Robotics & Automation Society: Madison Kenney**

Want to host a Kick off Meeting in the coming months that will present information about the club, it's goals, and upcoming events. As well as provide pizza, drinks, and cupcakes to members. The kick off meeting on November 9th would be an hour long interest meeting for existing members and a way to recruit new members for the club. Pizza, drinks, and cupcakes will be provided to members. The first 10-20 minutes of the event will be a quick presentation about the club itself, it's short term and long term goals, discussing future events that the club will host, and promoting leadership positions that are open within the club. After the presentation members are encouraged to make suggestions about what expectations and/or ideas they have for the club as well as get to know other members.

Program- Kick off Meeting

Date - Wednesday November 9th

**\$60.94**

**Questions-** No presenter for questions.

**Discussion-** Based on the documentation, I got an amount of \$56.66. I believe there were taxes included on the documentation which could be the source of your discrepancy.

**Rationale-** Removal of taxes to revise the amount to \$56.66.

Zoe Derr proposed the **motion to approve in the amount of \$56.66**, seconded by Charlene Johnson.

**Motion passed 6-0-0.**

**5. Muslim Students Association: Asmir Osojkic**

This event is designed to promote MSA and answers any question the KSU general student body has about Muslims.

Program- - Speed and Greet

Date- - October 26th, 2022

**\$72.98**

**Questions-** Do you have any documentation that you can provide with the pricing on them? We have already provided the documentation. If you can give us a minute, we can get the full pricing for this request. In the future, we will provide documentation with the pricing on it.

**Discussion-** Do we have a total of the amount with documented items only, not all of their items had prior documentation? Did they send any further documentation to the SABAC email? No.

**Rationale-** Documentation did not have pricing.

Zoe Derr proposed the **motion to approve in the amount of \$72.98**, seconded by Zae Brewer.

**Motion failed 0-6-0.**

**6. Muslim Students Association: Asmir Osojkic**

The purpose of this event is to encourage all KSU students along with MSA members to attend and show their talent.

Program - MSA Talent Show

Date- November 9th, 2022

**\$110.64**

**Amended request amount \$95.14 per presenter.**

**Questions-** Do you have a quote for the pizza? No but we can email that to SABAC. Are you including sales tax in the pricing? Yes. What is the amended amount of your request? \$95.14.

**Discussion-** Revised amount \$95.14. We did not have documentation for everything. Do we have a total for what they did have documentation for? \$94.68

**Rationale-** Due to updated documentation provided during the meeting for the pizza the final requested amount is \$94.68.

Zoe Derr proposed the **motion to approve in the amount of \$94.68**, seconded by Charlene Johnson.

**Motion passed 6-0-0.**

**7. Muslim Students Association: Asmir Osojkic**

The purpose of this event is to have all KSU students come and enjoy food from different cultures.

Everyone will go around and share what they are thankful for.

Program - Friendsgiving

Date- November 17th, 2022

**\$245.00**

**Questions-** Do you have a quote for the chicken? No, but we did get a verbal quote. Did you say it was open to non-KSU students? Yes, anyone that wants to come. How have you been promoting it to non-KSU students? Instagram. How many KSU students do you estimate will attend? 25-30 students. Just for clarification if you are using student fees, it must go to KSU students. We can change our event to KSU students only.

**Discussion-** Was that amount amended due to the number of KSU students? That is up to SABAC to decide. They had a verbal quote for the chicken. They stated they would revise to only include KSU students. I do not think a verbal quote is adequate. It is a little vague. We would minus the verbal quote. So we need a revised amount without the verbal quote. It would be \$25.00.

**Rationale-** Removal of the verbally quoted chicken results in amended amount of \$25.00

Zoe Derr proposed the **motion to approve in the amount of \$25.00**, seconded by Sara Makboul.

**Motion passed 6-0-0.**

**8. Muslim Students Association: Asmir Osojkic**

The purpose of this event is to collab with the Pakistan student association to close out the semester. We will have a bonfire, drinks, donuts, and hot cocoa.

Program - MSA x PSA Bonfire

Date- - November 29th, 2022

**\$125.71**

**Questions-** Is this a meeting that is open to all KSU students? Yes. It is open to all KSU students.

**Discussion-** None

Zoe Derr proposed the **motion to approve in the amount of \$125.71**, seconded by Sara Makboul.

**Motion passed 6-0-0.**

#### **9. Pakistani Students Association: Reeha Malik**

The purpose of this event is to collab with the Muslim Student Association to close out the semester. We will have a bonfire, snacks, and drinks. The purpose of this event is to collab with the Muslim Student Association to close out the semester. We will have a bonfire, snacks, and drinks.

Program- MSA x PSA Bonfire

Date- - November 29th, 2022

**\$67.44**

**Questions-** Do you have documentation that proves the cost of each item? Yes. Did the cost of the donuts include tax? No. What is the cost of the Salsa? We need to confirm price. The price includes a quantity of 2. Ok.

**Discussion-** None

**Rationale-** None

Zae Brewer proposed the **motion to approve in the amount of \$67.44**, seconded by Zoe Derr.

**Motion passed 6-0-0.**

#### **10. Pakistani Students Association: Reeha Malik**

Formal gathering to show Pakastani Culture to all students. The purpose of this event is to gather all KSU students and show them the Pakistani culture with cultural food and music.

Program Name - PSA Formal Dinner

Date - November 15, 2022

**\$197.12**

**Questions-** Is the chicken dish being provided by the same restaurant as the other RSO's request? We did notice a price difference. No, there are 2 different companies.

**Discussion-** What would be the amount without the chicken dish? They provided a quote for the chicken. They did provide prior documentation.

**Rationale-** None

Charlene Johnson proposed the **motion to approve in the amount of \$197.12**, seconded by Zoe Derr.

**Motion passed 6-0-0.**

#### **11. Analytics and Data Science Organization: Jitendra Sai Kota**

The Data Science Careers panel will take place in November and will host 3 individuals using their degrees in 3 different fields - industry, public health, and government. The event will last for approximately 2 hours and will include a time for structured questions and a time for casual conversation with the panelists. Dinner will be provided by ADSO. - ADSO is organizing the Data Science Careers panel in November and will host 3 individuals from 3 different fields - industry, public health, and government. The event's emphasis is on identifying the different ways Data Science is being used in different sectors. The event will last for approximately 2 hours and will include a time for structured questions and a time for casual conversation with the panelists. This would provide an ideal platform for students to network with working professionals and help them make better decisions

Program- - Data Science Careers Panel

Date- November 1, 2022

**\$143.92**

**Requested Retracted.**

#### **12. MSIB Club: Jordyn Upton**

Sade Thomas - ANNUAL BIOMEDICAL RESEARCH CONFERENCE FOR MINORITIZED SCIENTISTS  
Sade intends to attend this conference to network with individuals and discuss her current research, and learn about current research within her field of research

Traveler Name- Sade Thomas

Date- 11/8-11/12

**\$500.00**

**Questions-** To clarify, this would be for one student? Yes. Is she presenting? No, she is not presenting formally but there is a coffee and chat for professionals to share their research.

**Discussion-** The request is for travel for student Sadie Thomas. \$296 for Flight, \$204.00 for lodging. This request is for one student who is not presenting or accepting an award. This is a networking event. Last month it was voted against travel for students that are not presenting or accepting an award. Is there a policy violation for student to travel to a conference, if it is in line with their profession? No there is no policy violation. The students don't see the greater benefit to the university. If the student was speaking at the conference or had a breakout meeting planned with someone of influence that could point the arrow towards KSU, I would be more inclined to vote, yes. Since it is just a coffee hour, who is to say that she would bring any valuable substance to KSU.

**Rationale-** Student was not presenting at the conference.

Zoe Derr proposed the **motion to approve in the amount of \$500.00**, seconded by Sara Makboul.

**Motion failed 0-6-0.**

**VI. NEW BUSINESS**

Seeing no further information, the SABAC meeting adjourned at 5:22pm.

Respectfully submitted by Melissa Kohring, SABAC Secretary.

Minutes reviewed by:

DocuSigned by:  
*Nigel Harris*  
1F15315E5B4D4FC  
Date: October 27, 2022  
Nigel Harris, SABAC Chair

# FY2023 Mandatory Student Fees

## Student Fee Purpose and Benefits



# What are Mandatory Fees?

- **Historically Designed to Enhance the Student Experience**
  - In 1875, a student fee at the University of Wisconsin paid for heating and lighting in the university hall and public rooms
- **KSU Mandatory Fees:**
  - Student Activity
  - Recreation Center
  - Wellness
  - Technology
  - Sports & Recreation Park
  - Parking
  - Health
  - Transportation
  - Athletics



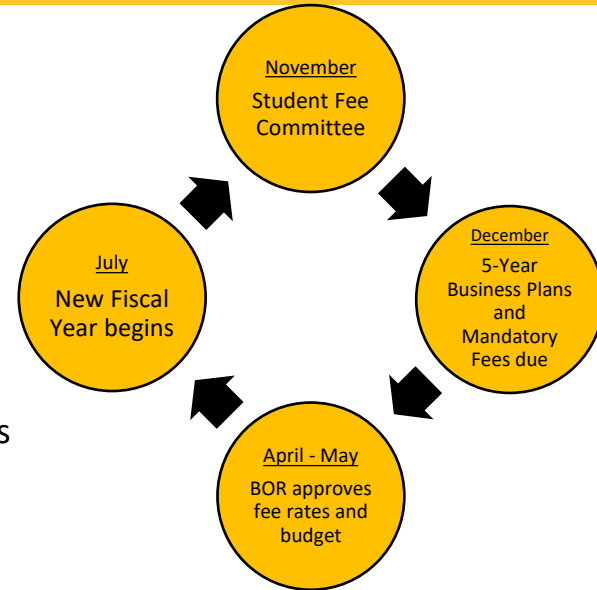
# BOR Policy

- **BOR Policy 7.3.2.1 Governs Mandatory Student Fees**
  - “Mandatory student fees” are defined as fees that are assessed to all students, all undergraduate students, or all full-time undergraduate students on one or more campuses of a USG institution
  - Purpose and rates for all mandatory fees shall be approved by the Board of Regents
- **BOR Policy 7.3.2.1 Mandatory Student Fees – Proposal to Increase Fee or Create New Fee**
  - All mandatory student fees collected by an institution, as well as any proposals to increase or create a mandatory student fee or to change the purpose of an existing mandatory student fee, shall be proposed and administered by the President of the institution and presented to an advisory committee composed of at least 50 percent students appointed by the institution’s Student Government Association for advice, counsel, and a vote prior to the institution submitting the request to the Board of Regents. The advisory committee must include at least four students and institutions and Student Government Associations should make a concerted effort to include broad representation among the students appointed to the advisory committee
- **BOR Policy 7.3.2.1- Student Fee Budgets**
  - Students act in advisory and counseling capacity



# About Mandatory Fees

- Mandatory Fee rates have not increased in 6 years (since consolidation)
- ***KSU has the lowest Mandatory Fees of the comprehensive universities in Georgia as of FY23***
- KSU's Fiscal Year is July 1 – June 30
- At the end of the fiscal year if revenue exceeds expenditures, then the revenue is carried forward to the next fiscal year as reserves
- Waivers – BOR policy grants fee waivers to students in the Dual Enrollment program, military or over 62 years of age
- Mandatory Fees reduced \$10 in FY 2021 to \$993
  - FY21: \$10 mandatory parking fee reduction



# FY 2023 Fee Changes

- FY23: \$25 mandatory parking fee reduction
- FY23: \$300 Special Institutional Fee is no longer charged
  - A net decrease of (\$325) in overall mandatory fees
    - FY22 Fee Rate was \$993
    - **FY23 Fee Rate is \$668**
      - **The result was a (-33%) reduction**



# Fee Summary

Fee	Purpose	FY23 Fee Rate	FY23 Adopted Fee Revenue Budget
Technology	Outfit and update classroom technology and fund life cycle replacement of technology in student labs	\$55	\$5.2M
Recreation Center	Manage and operate the programs, services, and facilities used by Dept. of Sports and Recreation	\$97	\$6.6M
Sports & Recreation Park	Support the 88-acre Sports and Recreation Park	\$86	\$5.9M
Parking	Support parking operations on both campuses	\$58	\$3.9M
Health	Provide health services for students	\$51	\$3.5M
Transportation	Support Big Owl Bus, bicycling infrastructure, and programs supporting regional transit	\$58	\$3.9M
Wellness	Support health promotion programs and services that address identified health needs and behavior risks of KSU students	\$3	\$204K
Student Activity	Enrich the co-curricular student experience and provide student services	\$39	\$2.7M
Athletics	Support the Intercollegiate Athletics program with 18 team sports	\$221	\$15.0M
	<b>Total</b>	<b>\$668</b>	<b>\$46.9M</b>



**KENNESAW STATE**  
UNIVERSITY

# Student Fee Committee

- All mandatory fee requests must follow BOR Policy 7.3.2.1, which states in part, “Proposals submitted by an institution to increase mandatory student fees, proposals to create new mandatory student fees, or a change in the purpose of a mandatory fee, shall first be presented for advice and counsel to a committee at each institution
- This is the Student Fee Committee which evaluates all mandatory fees assessed to students within the institution as a whole
- 50% of the committee shall be students
- The committee will provide a voice vote for each fee.



# Questions?

