

Student Activities Budget Advisory Committee
Meeting Minutes
October 16, 2024
(Meeting virtually via Microsoft Teams)

VOTING MEMBERS PRESENT: America Lopez Amador, Eva Amaro, Naga Venkata Meghanasree Vudathu, Jordan Staples, DeSuela Beverly, Hope McDowell, and Keely Gerety (Stepping in for Ameyia Smalls). Absent: Ameyia Smalls.

NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT: DeCarius Gillyard, Amber Lesicko, Kimmya Cabral, and Melissa Kohring.

CALL TO ORDER: SABAC Chair, DeCarius Gillyard called the meeting to order at 3:35pm. Attendance was taken, and quorum met.

1. Model United Nations Team: FY25 Model United Nations Annual Budget Request: Amure Bendross

KSU Model United Nations team will compete at the Southern Regional Model United Nations Conference where students represent various Member States and their policies to create resolutions in their committees. Participating in this event requires the transportation, rooming, and registration of 16 KSU delegates. The students would travel on Friday 11/21/2024, stay at the hotel the night of the 21st and 22nd, and then coordinate and transport all students home on the 23rd. The trip will require about 4 rooms.

Travel Name- Southern Regional Model United Nations Conference

Travel Dates- 11/21/2024

\$3,488.00

Questions: What was the requested amount? \$3488.00. The shuttle provides transportation to the hotel where the students will be staying. Can students provide their own transportation? The cost for students parking individually is more than the cost for a shuttle. Is it necessary for all 30 members of the club to attend this conference? The RSO has many new members, and we want the students to get this experience. Are there any students attending this conference that have attended this conference in the past? Yes, we have 8 veteran members attending. Is it necessary that all 8 veteran members attend? Yes. The conference is spread out in the setup into many different rooms and areas and having a veteran with each group of new attendees would be ideal. Is the RSO aware that there is a \$5000.00 max for each RSO per year? Yes. Is there going to be an adjustment made in the next request? Yes, we have requested alternative funding. Do you have a potential divided amount you would like to request for each conference or use the remainder for the second request? We plan to have use the remaining amount for as much as it will cover for the 2nd request.

Discussion: This was their priority because it is for Fall.

Rationale: None.

America Lopez Amador proposed the **motion to approve in the amount of \$3,488.00**, seconded by Eva Amaro.

Motion passed 6-0-0.

2. Model United Nations Team: FY25 Model United Nations Annual Budget Request: Amure Bendross

KSU Model United Nations team will compete at the Harvard National Model United Nations Conference (HNMUN) where students represent various Member States and their policies to create resolutions in their committees. Participating in this event requires the transportation, rooming, and registration of 10 KSU delegates. The students would travel on Friday 2/20/2025, stay at the hotel the night of the 21st and 22nd, and then coordinate and transport all students home on the 23rd. The trip will require about 3 rooms.

Travel Name- Harvard National Model United Nations Conference

Travel Dates- 2/20/2025-2/23/2025

\$4,004.81

Revised Amount: \$1,512.00

Questions: How many students will be attending this conference? 10. What is the difference between the faculty and delegate fees? The faculty fee is for the RSO faculty advisor, and the delegate fee is for the students. SABAC can only fund students, is the advisor a student? No. We will not be looking for funding for the advisor we just included it for information. Would that change the number of attendees? No, it would still be 10 student delegates attending. Do you have a preference for how the funding is distributed? Yes, we would want the bulk of the funding to go to the Atlanta conference because it is coming up **soon**.

Discussion: Due to the RSO annual maximum of \$5,000.00 per year for travel, RSO only has \$1,512.00 remaining to put towards this request.

Rationale: Per SABAC Protocol 4.5, RSOs are limited to the maximum travel benefit of \$5000 annually. America Lopez Amador proposed the **motion to approve in the amount of \$1,512.00**, seconded by Jordan Staples.

Motion failed 0-0-6.

3. Graduate Exercise Science Club: 2025 GESC Travel to Regional Conference: Kristyn McGeehan

Travel Support for the Graduate Exercise Science Club for the Southeast American College of Sports Medicine Conference February 20-22, 2025. We are seeking to fund travel for thirteen students to the Southeast American College of Sports Medicine Conference in Greenville, SE on February 20-22, 2025. This funding would include the cost of registration for the conference and two nights' lodging at the conference hotel, the Hyatt Regency Greenville. It would also include mileage reimbursement and the hotel's mandatory parking fee for seven student drivers.

Travel Name- 2025 Southeast American College of Sports Medicine Conference

Travel Dates- February 20-22, 2025

~~\$4,228.70~~

Revised Amount: \$2327.22

Questions: SABAC cannot fund parking so that would reduce the request to \$3978.70. Does your organization have alternate sources of funding? Yes. Dues and Fundraising. Also, the 13 students attending would not be presenters, if they are presenting students they are going through the graduate college. Including the presenters, how many students will be attending this event? We do not know how many presenters will be attending yet.

Discussion: Would it be possible to amend the number of students attending this event? Yes, that is up to SABAC voting members to decide. There are 13 students attending currently, there will be additional Grad-students attending but they do not know how many will be attending yet. SABAC students decided to reduce the number of attendees to 8 students. Registrations reduced to 8 students at \$40.00 per student to total \$320.00, Mileage reduced to \$647.22, and Lodging reduced 4 rooms at \$1360.00. This would reduce the request to a total of \$2327.22.

Rationale: Per SABAC Protocol 4.6, Other travel-related expenses not covered by SABAC, include travel meals, luggage fees, VISA or passport fees, inoculations, parking or printed materials.

America Lopez Amador proposed the **motion to approve in the amount of \$2,327.22**, seconded by Keely Gerety.

Motion passed 6-0-0.

4. Caribbean Student Association: CARIBSA T-Shirts: Aaliyah Sargeant

This purchase request is for promotional t-shirts to have as giveaways at CARIBSA events and tablings. The T-Shirts will have the words "Caribbean Student Association" on them and will help promote the organization. All KSU students will be eligible for the shirts and it will be first come first serve. The shirts will be distributed at an event.

Program Name- Promotional Funding

Program Dates-

\$495.66

Questions: No Presenter.

Discussion: None

Rationale: Per SABAC Protocol 4.3, Proposal lacks completeness and accuracy to determine how SABAC funds will be utilized.

America Lopez Amador proposed the **motion to approve in the amount of \$495.66**, seconded by DeSuela Beverly.

Motion failed 3-0-4.

5. National Retail Federation Student Association: Hotel Travel Supplemental Funding Request: Desaray Anderson

NRFSA requests hotel travel expenses for any students who want to attend the National Retail Federation (NRF) Foundation Student Program 2025 in New York City, scheduled for January 9th-12th. This premier event is a critical opportunity for students to gain valuable insights, network with industry leaders, and represent Kennesaw State University nationally. The NRF Foundation Student Program in New York City gives college students the unique opportunity to launch their future careers in retail and experience all that the industry offers. Retail executives in marketing, merchandising, talent, entrepreneurship, sustainability, diversity and inclusion, supply chain, technology, and more share their stories, insights, and what they learned in their careers, and students explore various career paths in the retail industry, meet with dozens of recruiters from their favorite brands and create visions for their futures, all in just four days. The NRF Foundation Student Program is open to all undergraduate and graduate students, educators, and staff at any U.S. college or university.

Program Name- NRF Foundation Student Program 2025

Program Dates- January 9th-12th, 2025

\$1,130.90

Questions: How many students will be attending this event? 4. Are you aware that there is a maximum per student? Yes.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$1130.90**, seconded by Jordan Staples.

Motion failed 1-0-5.

6. Artificial Intelligence Club at KSU: AI Club Promotional Budget Request: Khang Nguyen

The AI Club at Kennesaw State University is seeking promotional funding to enhance the club's visibility on campus and to attract new members. We plan to utilize these funds to create branded materials such as retractable banners, flyers, posters, and small giveaways (stickers, pens) for distribution at various university events, club meetings, and outreach activities. These promotional items will help raise awareness of the AI Club's mission, activities, and achievements, further solidifying the club's presence at KSU. Student Organization Fairs: Materials will be distributed during campus-wide events like the Fall and Spring Student Organization Fairs. This will ensure that all students attending these events are made aware of the AI Club's opportunities and activities. Club Meetings and Workshops: Flyers and handouts will be made available at regular club meetings and during workshops or speaker events. This ensures that both existing and prospective members are informed about upcoming events, projects, and collaborations. Hackathons and Competitions: During on-campus hackathons and tech competitions, AI Club members will distribute promotional materials to participants, including students from other organizations and colleges, to encourage networking and potential membership. Campus Bulletin Boards and Digital Platforms: Posters and digital flyers will be displayed on bulletin boards across high-traffic areas of the campus, including the College of Computing and Software Engineering building. Additionally, digital versions will be shared on the club's social media platforms and through KSU's online channels. Giveaways and Engagement Incentives: Branded promotional items such as stickers and pens will be given to students who attend AI Club events or who sign up for membership. These materials serve as both functional items and marketing tools to increase club recognition.

Program Name- Promotional

Program Dates-

\$237.00

Questions: Request Withdrawn

Discussion: Request Withdrawn

Rationale: Request Withdrawn

No Vote.

7. Artificial Intelligence Club at KSU: AI Club Supplemental Funding 2024: Khang Nguyen

The AI Club at Kennesaw State University is seeking supplementary funding for Fall 2024 to support expanded initiatives aimed at fostering innovation, collaboration, and student engagement. This additional funding will enable the club to enhance its offerings, reach a broader audience, and provide valuable resources to members. AI Day - Students, Faculty, and Companies will come together to talk about Artificial Intelligence. We will bring companies to KSU to give talks about what AI projects their working on as well as view projects done by students and faculty. This aims to bring like-minded individuals from around the Metro-Atlanta area together to discuss Artificial Intelligence. AI Hackathon - Students will come together in teams and compete in an AI-centric challenge. Faculty and Companies will come to view students' projects and potentially judge and recruit. This event will bring exposure to KSU and the AI Club as well as bring another fun event to the campus. Every other Wednesday - We host workshops for students to come and learn about different AI technologies and implement them into their own projects and learning. These events have a turnout of around 40-50 people.

Program Name- AI Club Meetings

Program Dates- Every Wednesday of the semester up until thanksgiving break

~~\$3,278.73~~

Questions: Request Withdrawn

Discussion: Request Withdrawn

Rationale: Request Withdrawn

No Vote.

8. Steel Bridge Competition Team: Steel Bridge Regionals Competition Travel: Anthony Marteniuc

The Steel Bridge Competition Team is requesting assistance with lodging and transportation expenses for our regionals competition. We are looking at needing 4 nights of lodging and 3 vehicles to transport our 20-foot bridge (disassembled) and our student members.

Travel Name- - 2025 SSBC Regionals

Travel Dates- March 5 - March 9

~~\$4,962.55~~

Questions: Request Withdrawn

Discussion: Request Withdrawn

Rationale: Request Withdrawn

No Vote

9. Mock Trial: KSU Mock Trial Bama Supplemental Request (FY24-25): Jordyn Jones

The Supplemental Request for the Mock Trial Competition RSO will go towards travel support. The funding will go towards competition attendance; this includes hotels and registration fees. The KSU Mock Trial Club has 19 members and is rapidly growing. The allocated SABAC funding will allow the two Teams to travel and polish their skills in preparation for AMTA Tournaments.

Travel Name- The Crimson Classic

Travel Dates- 01/17/2024 - 01/29/2024

~~\$1,104.78~~

Questions: Your description says hotel and registration fees? The request is just for the hotel costs. How many students will be attending? 10 (1-full team). Have any attendees been to this conference before? Yes, 4-5 veterans have attended this event in the past. Is it necessary that the veterans attend this event again? The veterans help the new members on the team.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$1,104.78**, seconded by Keely Gerety.

Motion failed 0-0-7.

10. Mock Trial: KSU Mock Trial Regionals Supplemental Request (FY24-25): Jordyn Jones

The Supplemental Request for the Mock Trial Competition RSO will go towards travel support. The funding will go towards competition attendance; this includes hotels and registration fees. The KSU Mock Trial Club has 24 members and is rapidly growing. The allocated SABAC funding will allow the two Teams to travel and polish their skills in preparation for the AMTA Tournaments after Regionals such as ORCS and Nationals. The approval of this request would allow students to gain trial experience by presenting as an attorney and/or witness. This tournament is hosted by AMTA, our national Mock Trial Organization, and the playing field is extremely competitive. Last year KSU A Team won first place. This trip will teach students how to practice their objections and courtroom presence. This benefits the campus community by having the school represented at a competition. Competing students will learn fundamental skills such as collaboration, logical thinking, public speaking, and sportsmanship with other competing schools.

Travel Name- Regionals

Travel Dates- 02/21/2025 - 02/23/2025

\$1,415.94

Questions: No Questions.

Discussion: This was their priority and they are hoping for all student club members to attend.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$1415.94**, seconded by Keely Gerety.

Motion passed 7-0-0.

11. Mock Trial: KSU Open Round Championship Series Supplemental Request: Jordyn Jones

The Supplemental Request for the Mock Trial Competition RSO will go towards travel support. The funding will go towards competition attendance; this includes hotels and registration fees. The KSU Mock Trial Club has 24 members and is rapidly growing. The allocated SABAC funding will allow the two Teams to travel and polish their skills in preparation for the AMTA Tournament after ORCS, Nationals. The approval of this request would allow students to gain trial experience by presenting as an attorney and/or witness. This tournament is hosted by AMTA, our national Mock Trial Organization, and the playing field is extremely competitive and is the last tournament before Nationals. This trip will teach students how to practice their objections and courtroom presence. This benefits the campus community by having the school represented at a competition. Competing students will learn fundamental skills such as collaboration, logical thinking, public speaking, and sportsmanship with other competing schools.

Travel Name- Open Round Championship Series

Travel Dates- 03/14/2025 - 03/16/2024

\$1,197.00

Questions: Do you use dues? Yes, but we used what we had remain on another event previously. The revised amount should be \$757.83. Are you requesting funding on the possibility that you get your team to this event? Yes, because we got 1st place at our last regional event, we are very likely to make it to this event also. Of all your requests, do you have a priority? Yes, regionals would be our priority.

Discussion: This item was revised due to the \$5000.00 travel maximum but since their other agenda item failed then they could request the full amount.

Rationale: This item was revised due to the \$5000.00 travel maximum but since their other agenda item failed then they could request the full amount.

America Lopez Amador proposed the **motion to approve in the amount of \$1197.00**, seconded by Jordan Staples.

Motion failed 1-0-6.

12. ASCE Technical Competitions Team: 2025 Southeast Symposium Travel Budget Request for Technical Competition Team: Brittney Pitts

American Society of Civil Engineers 2025 Southeast Symposium travel funds for KSU students to compete in Civil Engineering technical competitions. Kennesaw State University will be competing in the 2025 Southeast Student Symposium to showcase the knowledge we have learned in our courses and

how we have given them practical application to solve real-world problems. The competition is being hosted by the University of Georgia in Athens, Georgia and will include competitions in all aspects of Civil Engineering.

Travel Name- American Society of Civil Engineers 2025 Southeast Symposium Athens, Georgia

Travel Dates- March 5-9

~~\$5,000.00~~

Revised Amount: \$3,385.00

Questions: What is the date of this event, your request and presentation differ? March 6-8. You have the hotel for 4 days? That is correct we arrive on the 5th, 6th, 7th, 8th (we have an awards ceremony) and we depart on the 9th. The awards ceremony is later in the evening and more of a dinner. Is it a requirement for all 19 students to attend? The more students we have representing the more representation for KSU. How many of these students have attended this event previously? 3 veterans. Are there 3 elements of this competition? They are separate. Is there a schedule for this competition? There may be a tentative schedule on the ASCE website but not in my presentation. They have not released much in the way of a schedule since this event is in March of next year. ASCE typically releases more details in January.

Discussion: 19 attendees total, 3 attendees have already attended. Discussion was raised to possibly reduce the number of attendees. Registration fee was also discussed as a possible reduction. SABAC chose to remove the registration fee of \$1,656.00. Students will have to pay their own registration fee of \$85 each. This will reduce the overall request to \$3,385.00.

Rationale: The organization houses multiple RSOs (4 on this agenda all requesting the maximum travel funding). Reducing travel costs would allow SABAC to provide for more organizations.

America Lopez Amador proposed the **motion to approve in the amount of \$3,385.00**, seconded by Jordan Staples.

Motion passed 6-0-1.

13. ASCE Concrete Canoe Competition Team: FY25 Concrete Canoe Competition Travel Request: Brenna Barney

Annual ASCE Regional symposium for Concrete Canoe Competition. We represent KSU and SPCEET as we compete against other universities' Concrete Canoe Teams. Each person we are sponsoring is an active member in the KSU chapter of Concrete Canoe.

Travel Name- ASCE Southeast Symposium Competition

Travel Dates- Mar 5, 2025 - March 9, 2025

~~\$4,999.83~~

Revised Amount: \$3385.00

Questions: Requested amount revised during this meeting to \$5000.00 the maximum allowance for annual travel funding. How many students will be attending this event, your request states 15? There are 19 students attending. Is it necessary for all 19 members to attend? Yes, each member serves a specialized role in the team and competition itself. Would you be able to find other funding for registration fees? Probably not, we are requesting a lot of funds from the Alumni next week for the funding to build the canoe.

Discussion: Registration fee was also discussed as a possible reduction. SABAC chose to remove the registration fee of \$1,656.00. Students will have to pay their own registration fee of \$85 each. This will reduce the overall request to \$3,385.00.

Rationale: The organization houses multiple RSOs (4 on this agenda all requesting the maximum travel funding). Reducing travel costs would allow SABAC to provide for more organizations.

America Lopez Amador proposed the **motion to approve in the amount of \$3,385.00**, seconded by Jordan Staples.

Motion passed 7-0-0.

14. American Society of Civil Engineers: ASCE - Southeast Symposium: Lauren Hensley

American Society of Civil Engineers - KSU is planning to compete in the upcoming symposium in Spring 2025 in Athens, Georgia. Our Concrete Canoe, Steel Bridge, and Technical competition teams are looking forward to representing KSU by demonstrating practical skills learned while applying learned course material to projects. This competition is a great opportunity for students to network with

professional engineers, and a great place to show school pride. Symposium Registration as KSU chapter - \$1,275.00 Lodging for 15 students - \$2,515.68 Rental Vehicles - \$1,687.32 Gas - \$311.55
Travel Name- ASCE Southeast Symposium
Travel Dates- March 5-9, 2025
~~\$4,999.50~~

Revised Amount: \$3,725.00

Questions: This agenda item was revised to \$5000.00 during the presentation at the meeting. Have you looked at other hotels in the area, this hotel is quite expensive at \$628.92 each? We did have to pick one within ASCE and we did want to stay in the same hotel as Technical Competitions, Steel Bridge, and Concrete Canoe because we are all with the same organization. We would prefer to stay in the same hotel. So, it is a preference and not a requirement. Is it necessary that all 15 students go to this event? Yes, it is a good opportunity. ASCE is 1 organization, it is just different teams? Correct. But ASCE, Steel Bridge, Concrete Canoe, and Technical Competitions, are all their own separate RSOs as well.

Discussion: Is it a priority for all the members to go? Yes, and there are 15 members not 19 going. Registration fee was also discussed as a possible reduction. Is this a competition or networking group for this event? Symposium with minor competitions. SABAC chose to remove the registration fee of \$1,275.00. Students will have to pay their own registration fee of \$85 each. This will reduce the overall request to \$3,385.00.

Rationale: The organization houses multiple RSOs (4 on this agenda all requesting the maximum travel funding). Reducing travel costs would allow SABAC to provide for more organizations.

America Lopez Amador proposed the **motion to approve in the amount of \$3,725.00**, seconded by Keely Gerety.

Motion failed 0-0-7.

15. Pre-Dental Club: KSU Dental Society T-Shirt Funding: Eric Campos

We intend to use club t-shirts designed by our leadership team to promote our organization at the spring involvement fair and during club meetings that are open to all KSU students. We humbly request funding for our Dental Society club shirts. These shirts will be designed by our leadership team and used to promote the club at the spring involvement fair and at club meetings that are open to all KSU students. Shirts will be distributed during a future club meeting that is open to all KSU students.

Program Name- Promotional Funding

Program Dates-

\$487.50

Questions: Do you have a quote that you can provide to SABAC? Yes. Can you email that to SABAC? Yes. The Request and your presentation differ, what is the cost of the t-shirts? We recently found a less expensive supplier and they were able to provide them at \$10.50 each.

Discussion: RSO found a less expensive supplier and are requesting more shirts but keeping the amount of the request the same.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$487.50**, seconded by Eva Amaro.

Motion passed 7-0-0.

16. Pre-Dental Club: Gingerbread House Contest: Eric Campos

During this event we will be building gingerbread houses as it is vital to develop hand skills in the dentistry field along with eye and hand coordination skills. We will also be using our creative skills and teamwork to build these gingerbread houses. This event will be open to all KSU students who may want to join. During the Gingerbread House Social event we offer students with festive way to help bring students together and help unwind during the holiday season. Students will work in teams to build their gingerbread houses. The event is perfect for members to socialize and collaborate to work on their social skills.

Program Name- Pre-Dental Club

Program Dates- November 20

\$109.95

Questions: None

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$109.95**, seconded by Keely Gerety.

Motion passed 7-0-0.

17. Solar Vehicle Team: Solar Vehicle Team Competition Fund: Eli Gearheard

Funds to get the team a place to stay and 2 rental cars to get the people to the competition location so that we may continue our research on solar powered vehicles. The competition spans a week where the first few days involve scrutineering which is judging of whether the cars are qualified to compete which is where we get hands on feedback of what we did right and wrong. Then, the competition starts where teams are racing their vehicles on the track for 3 days. Finally, the last day is for awards and the start of the next part of the competition where only a select few teams race their cars across the country.

Program Name- Formula Solar Grand Prix

Program Dates- June 12-June 19

~~\$4,000.00~~

Revised Amount: \$4907.86

Questions: Request has been revised to \$5000.00 due to hotel lodging? Correct. Mileage would be \$408.70 based on the USG Approved Mileage calculation amount (0.67x miles traveled). How many vehicles will be needed for this trip? 2. You have a quote for 1 vehicle, but you do not have a quote for the truck that you need? Correct, I can provide that via email. The total for 2 cars based on the information provided would be \$1407.86. The Total amount is \$4907.86 and not \$5000.00? Correct.

Discussion: This request was for 15 students. Did this group request registration? No, Hotel and Transportation only. In their documentation in their presentation, it included gas for the rental cars? No, it was mileage.

Rationale: USG Approved Mileage calculation amount (0.67x miles traveled). RSO included rounding up to accommodate for changing gas prices which SABAC cannot accommodate. SABAC cannot provide assistance for food stops on the way to the location.

America Lopez Amador proposed the **motion to approve in the amount of \$4907.86**, seconded by Eva Amaro.

Motion failed 0-0-7.

18. Chinese Language and Culture Club: Winter Solstice Festival: Montana Adams

No Details Provided

Program Name- Winter Solstice Festival

Program Dates- between December 1 - 8

~~\$509.06~~

Revised Amount: \$492.75

Questions: What is the total amount requested? \$492.75. What is the location that you have changed it to? Legacy Gazebo.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$492.75**, seconded by Eva Amaro.

Motion passed 4-0-3.

19. Chinese Language and Culture Club: Chinese Lunar New Year: Montana Adams

No Details Provided

Program Name- Chinese Lunar New Year

Program Dates- Spring 2025 (January or February)

~~\$1,733.13~~

Revised Amount: \$1692.34

Questions: No Questions

Discussion: The previous request included a 360-piece cutlery set. Can leftover items be used for another event? Yes, we can remove that amount for \$21.99. The Cute Cat chopsticks holders, what were those for? They were a give-a-way. The Floating Lanterns? Would these be storage items (the little candles)? Yes, we would store them after the event. SABAC cannot fund inventory items. $\$18.99 \times 5 = \94.95 removed.

Rationale: Per SABAC Protocol 4.3, SABAC cannot fund inventory items (items that require storage on campus).

America Lopez Amador proposed the **motion to approve in the amount of \$1692.34**, seconded by Eva Amaro.

Motion passed 5-0-2.

20. Women in Animation: WIA Monthly Flyers: Emily Benoit

At the beginning of each month WIA distributes flyers with the events we have planned for the current month, and in addition to event flyers, we have survey flyers to ensure we get feedback from the student body. Flyers to advertise our upcoming events and a survey QR code attached so we can gather anonymous feedback

Program Name- Promotional Funding

Program Dates-

\$33.60

Questions: Are the flyers for those that attend the event? No, these are just to advertise ourselves. Where do you plan to distribute these flyers? Across both Marietta and Kennesaw Campuses. Are there specific times you plan to give these out? We intend to post these at the beginning of each month.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$33.60**, seconded by Keely Gerety.

Motion passed 5-0-2.

21. Kennesaw Society of Black Engineers: Thanksgiving Paint & Sip: Christal Woodward

KSBE intends to sponsor a paint and sip event for all KSU students. This event is a way to relax students during finals and the holidays. During this event, students will paint thanksgiving themed artwork and drink non-alcoholic beverages. Students will consume food and beverages outside of the classroom.

Program Name- Thanksgiving Paint & Sip

Program Dates- 11/20

\$245.61

Questions: No Presenter

Discussion: Are paint brushes disposable? It depends on the paint brush. These are \$4.97 and likely disposable.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$245.61**, seconded by Eva Amaro.

Motion failed 2-0-5.

22. Women in Animation: WIA Meeting Refreshments and Event Specific Flyers: Emily Benoit

Because we know coming to club meetings on Fridays can be a little out of the way for some students, we want to create an inviting environment for students to participate in our club activities and provide snacks and drinks to encourage them to bring a friend along! We have event-specific flyers that detail what to expect for our program and whether they'll need extra materials based on the type of workshop hosted.

Program Name- WIA Monthly Meetings and Workshops

Program Dates- 2nd and last Friday of each month

\$442.08

Questions: On the request this says, "Club Meetings," is this open to all KSU students? Yes. You are requesting \$442.08. Is this for multiple events? Yes, multiple events with separate purchases. You are

requesting enough food to feed everyone twice? Yes, I am estimating 30 students per meeting and 1 drink and 2 snacks per person.

Discussion: What kind of meeting is this (General Body Meeting, Interest Meeting)? Interest Meeting.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$442.08**, seconded by DeSuela Beverly.

Motion passed 5-0-2.

23. MSIB Club: Hanen Van Rossem - ASB Conference: Christina Roth

Hanen would like to attend the ASB Conference in March 2025. Hanen will be presenting a poster about Pollinator and Pollinator-Plant Communities Within Restored Montane Longleaf Pine Ecosystems. Hanen "Presenting my results at the Association of Southeastern Biologists Conference will allow me to meet other southeastern biologists studying longleaf pine, pollinator ecology, or ecosystem restoration. Hearing from them will help me extrapolate my results' broader impact and what they could mean for future longleaf pine restoration. I will be able to network and practice presenting my thesis.."

Program Name- Hanen Van Rossem - ASB Conference

Program Dates- March 12-15, 2025

~~\$510.00~~

Revised Total: \$489.33

Questions: None

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$489.33**, seconded by Eva Amaro.

Motion passed 7-0-0.

24. MSIB Club: Raquel Gonzalez - Society for Integrative and Comparative Biology annual meeting: Christina Roth

Raquel would like to attend the Society for Integrative and Comparative Biology annual meeting in January 2025. She is planning to present a talk on their master's research. Raquel: I plan to present a main portion of my thesis work at this conference. Attending this conference will benefit my thesis work by allowing me to receive feedback from other experts and refine my methodology, analysis, and interpretations before having to defend my thesis later in the semester. Additionally, as an MSIB student, attending an integrative biology conference is important for learning about current research and trends in this field.

Travel Name- Raquel Gonzalez - Society for Integrative and Comparative Biology annual meeting

Travel Dates- January 3-7, 2025

\$299.00

Questions: When does early registration end? Mid to late December.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$299.00**, seconded by Eva Amaro.

Motion passed 7-0-0.

25. Kennesaw Ladies in Physics: CU*IP Travel Expenses Request: Emily Manqueros

The CU*IP conference is a regional conference for undergraduate physics majors who are women or part of gender minorities. Kennesaw Ladies in Physics (KLIP) will have students presenting three posters at the conference. KLIP has chosen to attend this conference to allow undergraduate students to present their research at a conference where they can meet other women and minorities in physics. Presenting research posters is primarily done by graduate students, so we hope that by allowing our undergraduate students to present they will be better prepared for their future careers as researchers. The event is also a great place to network with other women and gender minorities in STEM. We hope that our club will leave this event inspired to take on their future careers and create greater opportunities for future women

and gender minorities in STEM. The funding will help pay for the KLIP's transportation travel expenses for the conference. Our club will attend the CU*IP conference at the University of Alabama and needs supplemental funding for the rental car and mileage. Our club will be taking care of the group members' registration, which will provide lodging and meals.

Travel Name- 2025 CU*IP Conference

Travel Dates- January 24–26, 2025

\$1,119.61

Questions: How many people will be attending this event? 6 students. What size vehicle are you planning to get? A 15-passenger van to accommodate students, luggage, and posters for the event. Will all the attendees be students? Yes.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$1,119.61**, seconded by DeSuela Beverly.

Motion passed 5-0-2.

26. Exercise Science Major's Club: SEACSM Funding Request 2025: Tatyana Dawson

Exercise Science Majors Club would like to request SABAC funding for our members to attend the Southeast American College of Sports Medicine Annual Meeting on February 20, 2025 - February 22, 2025 in Greenville, SC. Any granted funding will be applied towards travel costs, lodging, and registration. The ESMC intends to sponsor a trip for its members to attend the 2025 SEACSM Annual Meeting. Included in this event is travel from Kennesaw, GA to Greenville, SC, lodging near the location of the SEACSM Annual Meeting, and attendance at the conference as described below. This professional conference provides an opportunity to network with industry professionals and develop soft skills. The conference includes student centered pre-conference sections, clinical crossover talks, a networking breakfast, keynote speakers on cutting-edge research, student bowl competition, and graduate fair. Several KSU faculty and students will be presenting research.

Travel Name- SEACSM Annual Meeting

Travel Dates- 02/19/2025- 02/21/2025

~~\$4,961.70~~

Revised Amount: \$2,325.20

Questions: Amount requested revised during the meeting to \$4,991.70. Is it required that all 30 students attend this event? It is not required but 36 is a good number of students. It is 36 total students, but we are only requesting funding for 30. 4 students will compete. How many of the 30 will be presenters? Historically about 10, but we do not have confirmed numbers at this time.

Discussion: 36 students attending but only registration for 30 students. Are these students presenting? There have been some requests to present submitted but we do not know yet and we have a few competitors. SABAC would like to reduce the number of attendees to 16 students to be more cost effective. 16 students x \$40.00 = \$640 and 4 hotel rooms x \$421.30 = \$1685.20 Revised Total \$ 2,325.20.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$2,325.20**, seconded by Jordan Staples.

Motion passed 7-0-0.

27. National Association of Black Accountants: FY24 NABA Supplemental Funding Request: Skylar Allicock

No further details provided.

Program Name- Promotional Funding

Program Dates-

~~\$411.00~~

Revised Amount: \$159.00

Questions: Do these materials require storage? Yes, the School of Accountancy will let us store the items. The Pens are ok, but the Banner/Poster, Tablecloth, and Acrylic Sign Holders would be inventory items that SABAC cannot fund. So, the revised amount would be \$159.00.

Discussion: None

Rationale: Per SABAC Protocol 4.3, SABAC cannot fund inventory items (items that require storage on campus).

Essence Vance proposed the **motion to approve in the amount of \$159.00**, seconded by Keely Gerety.

Motion passed 7-0-0.

28. Aerial Robotics Competition Team: Cookie Takeoff: Mason Valles

The Cookie Takeoff is all about celebrating the holiday season with creativity and sweet treats. It's an interactive way for students and Faculty to learn more about aerial robotics. The Cookie Takeoff is a festive, hands-on event that brings together the excitement of the holiday season and the cutting-edge field of aerial robotics. It's designed as a fun and educational experience where students and faculty can explore what aerial robotics has to offer. Participants will be able to engage in activities that combine the principles of aerodynamics, drone technology, and engineering, all while enjoying cookies and cocoa.

Program Name- Cookie Takeoff

Program Dates- Late November / Early December

~~\$593.53~~

Revised Total: \$264.95

Questions: What is the event date? 12/12/2024. How many attendees do you expect? 120 students. Are you aware this is after final exams? Yes, the last day of school is 12/13. The request includes 15 off-campus participants, is this intended for students only? Correct, but we welcome faculty and staff to join us. SABAC can only fund for students. Ok.

Discussion: None

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$264.95**, seconded by Keely Gerety.

Motion failed 1-0-6.

29. Aerial Robotics Competition Team: Fest n' Flight Event: Mason Valles

This event is to bring students and Faculty out to our flight-testing event in November to see our plane fly! Our goal is to get people together in a relaxed and fun atmosphere. As the semester winds down, this event offers a chance to unwind, enjoy good food and good company. It's an opportunity for students to bond, share experiences, and create lasting memories as we wrap up the year together. The purpose of this social event is to bring students and Faculty out to our flight-testing event in November to see our plane fly! Our goal is to get people together in a relaxed and fun atmosphere. As the semester winds down, this event offers a chance to unwind, enjoy good food and good company. It's an opportunity for students to bond, share experiences, and create lasting memories as we wrap up the year together.

Program Name- Fest n' Flight

Program Dates- Early November to mid-November

\$602.70

Questions: Does this conflict with the Purchase Order 30-day requirement? Yes. The date will need to be moved to accommodate the Purchase Order 30-day requirement. The request includes 15 off campus students, and for clarification this event would need to be open only to KSU students.

Discussion: How many attendees expected? Approximately 125 students. We also talked about 11/8 not working for the purchase order timeline? Yes, and we are planning to push back closer to Thanksgiving.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$602.70**, seconded by Keely Gerety.

Motion passed 4-0-3.

30. Aerial Robotics Competition Team: SAE Aero Design East 2025 - Fortworth, TX: Mason Valles

We are requesting funding for our competition team to travel to Fort Worth, Texas from May 1st-8th to compete. The SAE Aero Design competition is intended to provide undergraduate and graduate engineering students with a real-life engineering challenge. The competition has been designed to provide exposure to the kinds of situations that engineers face in real-life.

Travel Name- SAE Aero Design 2025

Travel Dates- May 1st - May 5th

\$5,000.00

Questions: Mileage was calculated incorrectly. 3300 miles x 0.67 = \$2211.00 for mileage reimbursement.

Discussion: Are there any registration costs? Yes, but the Alumni funding is covering that. The request is for Hotel and Travel only. The request is for 20 students.

Rationale: None

America Lopez Amador proposed the **motion to approve in the amount of \$5000.00**, seconded by DeSuela Beverly.

Motion failed 3-0-4.

31. Resonata: FY24 [Resonata Movie Night]: Douglas Mwangi

we will be watching a movie to celebrate a semester of hard work! we will be using the money to buy food and drinks and decorations for the event. we will not need money to show the movie because we will be using a members Disney account to watch the movie.

Program Name- Resonata Movie Night!

Program Dates- Nov. 22, 2024

\$451.75

Revised Amount: \$360.75

Questions: Your presentation seems like it is for a Movie Night, Pumpkin carving, and Promotional Items. We can only review this request for the movie night as that is what is on the request. Ok. What items are related to the Movie Night? Food, Table, Tablecloths. The table and tablecloth are both inventory items which SABAC cannot fund. For the movie, you mentioned screening from one of the RSO's members Disney account. We cannot do that. Screening a movie for a large group would require a licensing agreement to view the movie. Could we stream a rented movie from YouTube? No. Could your RSO obtain a license for this? Probably not. RSO will discuss and likely reschedule this event for Spring (February). Revised amount is \$360.75.

Discussion: None

Rationale: Per SABAC protocol 4.2, Supplemental request are to be for a single request for one event or travel not multiple events in one request. Per SABAC Protocol 4.3, SABAC cannot fund inventory items (items that require storage on campus).

America Lopez Amador proposed the **motion to approve in the amount of \$360.75**, seconded by Jordan Staples.

Motion failed 0-0-7.

VI. NEW BUSINESS - None

VII. ANNOUNCEMENTS – If you have been approved for supplemental funding, please make sure you submit your purchase requests 30 days before your event/travel and 60 days before event/travel for approved annual funds. Please refer to SABAC Protocol 4.1.

Motion to Adjourn: DeCarius Gillyard

Seconded: DeSuela Beverly

Minutes reviewed by:

DocuSigned by:
DeCarius Gillyard

CEB1D8C9D99E434
DeCarius Gillyard, SABAC Chair

Date: October 21, 2024

Certificate Of Completion

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Document Pages: 13	Signatures: 1
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AutoNav: Enabled	Envelope Originator:
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Signer Events

DeCarius Gillyard
 dgillya1@kennesaw.edu
 Director, Student Conduct and Acad. Int.
 Security Level: Email, Account Authentication (None)

Signature

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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/21/2024 10:31:38 AM
Certified Delivered	Security Checked	10/21/2024 10:32:06 AM
Signing Complete	Security Checked	10/21/2024 10:32:28 AM
Completed	Security Checked	10/21/2024 10:32:28 AM
Payment Events	Status	Timestamps